

**BOARD OF DIRECTORS  
FAR WESTERN DISTRICT  
BOARD MEETING  
June 20, 2020**

**Electronic Meeting  
ZOOM**

**9:00 AM**

SOCIETY FOR THE PRESERVATION AND ENCOURAGEMENT OF  
BARBER SHOP QUARTET SINGING IN AMERICA, INC.

*D/B/A* BARBERSHOP HARMONY SOCIETY



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**FAR WESTERN DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA**

June 20, 2020

9:00 AM

Electronic via ZOOM

- |   |                   |
|---|-------------------|
| 1. Call to Order                            | Bill Rosica       |
| 2. Invocation                               | Chuck Roots       |
| 3. Roll Call                                | Jim Maass         |
| 4. Opening Remarks                          | Bill Rosica       |
| 5. Approval of the Agenda                   |                   |
| 6. Approval of Previous BOD Meeting Minutes |                   |
| • March 27, 2020                            |                   |
| • June 3, 2020                              |                   |
| 7. Vice Presidents Reports                  |                   |
| • Division 1 Southwest                      | Brent Anderson    |
| • Division 2 Southeast                      | Kyle Williamson   |
| • Division 3 Northwest                      | Dick Whitten      |
| • Division 4 Northeast                      | Chuck Roots       |
| • Division 5 Arizona                        | Adam Kaufman      |
| • Contest and Judging                       | Brett Littlefield |
| • Music and Performance                     | Rob Menaker       |
| 8. District Management Team                 | Nick Papageorge   |
| • Membership                                | Jeremy Loper      |
| • Chorus Director Development               | Scott Suwabe      |
| • Events                                    | Bryan Forbes      |
| Convention Manual                           |                   |
| Host Chapter Payouts for 2021               |                   |
| Convention Venue Rotation                   |                   |
| Convention at Sea... Carnival Cruise Update |                   |
| • Marketing and Public Relations            | David Melville    |
| • Youth in Harmony                          | Kenny Rios        |
| • Financial Development                     | Roe Darnell       |
| ○ Endowment Funds                           |                   |
| ○ Donor's Choice Awards                     |                   |
| 9. Old Business                             |                   |

- Directors Guild

Scott Suwabe/Nick Papageorge

10. New Business

- BHS Memorandum of Understanding (MOU) update
- Financial Review
  - Profit and Loss, Balance Sheet review
  - Travel Funds for competitors (SOP)
  - Varsity and Junior Varsity Quartets
- Leadership Academy/Harmony College West
- Nominating Committee Report
- Various Issues
  - BHS/Harmony Foundation Issues
  - Community Outreach in Minority Communities

Rich Owen

Jeremy Loper/Scott Suwabe  
Craig Hughes

Charles Carothers

11. 2021 Budget Planning Workshop

Rich Owen

12. For the Good of the Order

13. Adjourn

# Far Western District

## Special Board Meeting

### June 3, 2020

The meeting was called to order at 6:30 by President Bill Roca

Board Members Present: Bill Rosica, Jim Maass, Rich Owen, Brent Anderson, Kyle Williamson, Dick Whitten, Adam Kaufman, Rob Menaker, Brett Littlefield and Craig Hughes. Nick Papageorge arrived later in the meeting.

Others present Russ Young, David Melville, Jeremy Lopez and Gordon “Mongo” Bergthold. Dustin Guyton from BHS arrived later in the meeting.

**Item One:** Far Western District Fall Contest, 2020 on board Carnival Cruise. President Bill reported that he had just been in a meeting with BHS and the other district presidents and that all the fall contests would be cancelled this year. The board needs to make this decision official for the FWD. Bill further reported that Carnival Cruise Line has already moved the convention in booking to October 2021 with the specific cruise date to be determined. In essence, everything is being pushed out one year including the final cabin payment which will now be due in July 2021. David Melville will post to the BHS Website.

Motion made by Craig and seconded by Brett to cancel the fall FWD contest and convention. All Aye. Motion passes.

**Item Two:** Virtual Quartet Contest. Dustin Guyton joined the ZOOM meeting during this discussion. President Bill began to summarize this issue based upon details received from Dustin at a previous BOD ZOOM session with Dustin. It will be a virtual contest of past quartets who never won. It would be from video and audio from past contest performance. When Dustin arrived at the meeting he went into much detail about the scope of this project. There was some discussion and questions. What is needed from the district is some funding to pay for the technical support to digitize the video. He is asking each district to contribute \$600. Any additional funds a district contributes would be used for scholarships to assist those less able to purchase the tickets for the August...two Saturday events.

Motion: Brent moved to support the project in the amount of \$1000. Second by Rich. All Aye. Motion Passed.

Meeting was adjourned at 7:45.

Respectfully submitted,

Jim Maass  
Secretary

# Far Western District Board Meeting Minutes

Friday March 27, 2020  
7:00 PM  
Electronic ZOOM Meeting

**Call to Order:** President Bill Rosica called the meeting to order at 7:05pm.

**The Roll was called by Secretary Jim Maass.** Board members present: Bill Rosica, Nick Papageorge, Rich Owen, Jim Maass, Brent Anderson, Kyle Williamson, Dick Whitten, Chuck Roots, Adam Kaufman, Brett Littlefield, Rob Menaker, and Craig Hughes.

**Others present:** Scott Suwabe, David Melville, Kenny Rois, Jeremy Loper, Bernard Priceman, Gordon “Mongo” Bergthold, and Roe Darnell.

**Opening Remarks:** President Bill gave some brief opening remarks mentioning that things didn’t work out quite as planned with the convention being cancelled, but with this new technology for holding a meeting, he indicated it was a nice time to try it out. Bill would like to see board members and management team members submit articles and reports to Westunes and to the district secretary when requested. He said there are lots of good things happening out there which we all need to share.

**Approval of the Agenda:** Jim Maass requested that the electronic minutes for March 12 and March 13, 2020 be added to the agenda for approval. Also, discussion of the division contests to be added to the agenda. It was moved and seconded to approve the agenda. Motion adopted.

## Approval of the minutes.

Minutes of October 10, 2019. MSA to approve the minutes

Electronic meeting minutes, March 12 and March 13, 2020. MSA to approve these minutes.

**Introduction of guests:** President Bill recognized Bernard Priceman FWD past president and Society Board Member and Gordon “Mongo” Bergthold, past FWD president.

**Vice President Reports:** The prepared reports can be found in the HOD Brochure. No additional information was presented at the meeting from the division VPs.

**\*\*Contest and Judging VP:** Brett Littlefield reported that all spring contests have been cancelled. He indicated that there was no need for any spring qualifying contests. All quartets and choruses who entered the spring contests would be invited to the Fall District Convention and contest in October. In essence it would be an “open contest” because of these unique circumstances this spring. There was general discussion by the board. The deadline for signing up for the FWD fall contest will be September 1, 2020. Brett’s assessment is that if there is no cruise because of the virus, there will most likely be no fall contest.

It was moved and seconded, since all spring contests have been cancelled, any quartet or chorus which wants to compete in the FWD fall contest, can sign up and receive one point which will qualify them to compete. It will be an “open contest.” The deadline for sign up will be September 1, 2020. Brett will notify all potential competitors. It was moved and seconded. The motion passed without objection.

**\*\*Treasurer, Rich Owen:** Rich did not have any additional information to add to his written report. However, there was some discussion regarding refunding registrations. Brent Anderson suggested we follow the Society refunding polity of the cancelled LA International...refund, roll it over to next contest, or donate to FWD. David Melville indicated rolling it over would be too complex and suggested either refund or donate as the two options. There was some discussion regarding this approach. President Bill directed Brent Anderson to help draft a letter to all the FWD members regarding either the refund or donate options.

### **District Management Team Reports—Nick Papageorge**

**\*\*Youth in Harmony—Kenny Rios.** Kenny said he’s glad to be a part of the team and is excited to get going. He’s been waiting to see how the spring competition scheduled panned out and now will be getting together with Brett Littlefield to see how to approach the high school quartets regarding district contests. There are five divisions with three contest weekends. In the past there was a “pass the hat” to help support high school contests, but Kenny suggested that there will be a need for more specific funding to make the expanded contest schedule work. He indicated the need for something for the kids...pizza party, ice cream social, etc. He will be visiting chapters to help get the kids involved. He is looking for support from the board in developing a budget to assist in the program. Rich Owen suggested he bring back a budget proposal to the June board meeting.

**\*\*Events—Bryan Forbes.** No Report as Bryan was absent from the meeting.

**\*\*Marketing and Public Relations—David Melville.** He reminded the board of the publication dates for Westunes. He mentioned that John Krizek was to be the Spring 2020 Convention Honoree and suggested this honor be carried over to Spring 2021. There was some discussion regarding badges for the cruise as well as the program for the Fall contest. No action was taken on either suggestion.

**\*\* Directors’ Guild—Scott Suwabe.** There are no gatherings as a result of the Coronavirus but his will be getting ideas put together for the Guild. He reported that he assisted an AZ chapter in locating a new director from a local college. He will be developing a program to assist chapter in finding new directors when needed. Nick Papageorge mentioned a source is high school choral directors. Also, President Bill mentioned that the Society is a source of help as The Directors’ Guild is one of the FWD three items in the MOU.

**\*\*Awards—Chuck Hunter.** No report as Chuck was not present. Brett Littlefield did report that plaques were made for this spring contest for high school participants which were not used.

**\*\*Membership—Jeremy Loper.** He shared membership numbers for the FWD from 2015 to the present showing a continued decrease in membership. He will be reaching out to the chapters to give support in increasing membership. There was discussion of using ZOOM in the chapters. President Bill encouraged the Divisional VPs to have quarterly ZOOM meeting with their chapters. There was general discussion of the membership statistics. No Action to report.

**\*\*Financial Development—Roe Darnell.** Roe reported he has not checked the financial statements what with the downturn in the stock market but “it will come back” he said. He also mentioned the need to continue to focus on the Harmony Foundation donor choice program and to encourage members to designate the FWD as part of their giving.

**Finance Update—Rich Owen.** We have money in the bank, he reported. \$19649 in the black. There was \$13k in registrations and should be no problem with refunding. He brought up the Midwinter quartets who qualified and performed and past practice was to support them from the quartet fund. There was some discussion on this topic. Rich will research past amounts to determine what support would be given to the quartets who participated at Midwinter. He will put this topic on the agenda for the June board meeting for review and possible SOP revisions. He also suggested an electronic vote regarding the amount to give the Midwinter quartets when he gets the numbers put together.

**Society Board Update—Bernard Priceman, Society Board Member at Large.** He mentioned that the Society Board has been working on many things since his last report in October. The Board is the oversight and governance and the BHS Staff runs the daily operations of the Society. He brought up the Cleveland International Convention, 2021, which will have male, female and mixed competitors. He also mentioned that on January 1<sup>st</sup> Blair Brown was the first female Society Board Member to take that position. New district and chapter by laws have been adopted by the Society. He indicated that the terrible tornado which struck Nashville did not affect the BHS headquarters, but its aftermath did disrupt daily operations for a few weeks as staff had a hard time getting to the office because of the damage to the city. The Society Board supported cancelling all spring contests as well as the International convention in Los Angeles. There is talk of maybe going back to LA in a few years. The hotels will be cancelling all reservations and it looks like there is going to be no cost to BHS. The Cleveland International will be at the Rock and Roll Hall of Fame with a swivel stage...180 degrees...facing a 3000-seat auditorium, swing it around to a seating capacity of 15,000. All planning and budgets are up in the air as a result of COVID 19. Regarding the MOU, the Society is ready to assist.

**Old Business—none.**

**New Business**

**\*\*By Laws.** President Bill directed that the FWD website be updated with the new bylaws. It has been done.

**\*\* MOU—Bill Rosica.** The three items from last year, The Cruise, Directors’ Guild, Youth in Harmony were all approved. The FWD is looking for 2020-21 replacing the Cruise with another topic and keeping the other two in place. The MOU is like a business plan so money can come

from BHS based on the MOU topics. Bill asked for notes from Board Members for ideas. BHS wants the updated MOU request submitted by April 1<sup>st</sup>.

**\*\* Harmony College West.** Russ Young, Nick Papageorge and Scott Suwabe heading up this project. Rob Menaker to be added to the group.

**June Board Meeting.** Discussion regarding holding the June Board meeting via ZOOM.

There was also some discussion regarding the HOD and whether there would be a quorum. We shall see. (note: there was a quorum)

**Meeting was adjourned at 9:47 PM**

**Respectfully submitted**

**Jim Maass  
FWD Secretary**

## Board of Directors Reports



**Bill Rosica, FWD President**

Comments will be shared during the meeting.



**Nick Papageorge, FWD Executive Vice President**

Hello to all of my Far Western District friends and family! In the last article I let you all know how I got “hooked” into the Far Western District, and thus into SPEBSQSA. And I wish I could tell you all that I am settling into the role of Executive Vice-President, but with all of the craziness that has been going on the last few months, I have not had a chance to get rolling. For most of you, that won’t matter, but I’m sure you have had the same feelings! In case you don’t know, the EVP is in charge of the oversight of Youth in Harmony, Membership Recruitment and Education, and Chorus Director Development. Russ Young and I have been working on re-starting the FWD Directors Guild which held a Directors School every year. And, oh yes, and I

oversee what David Melville does with Marketing and PR. But I am very confident with David's work in that area. I encourage you all to look online and see what he has done for us all!  
Thanks, David!

Remember that you can always email me with problems that you may be having in your choruses or quartets. However, there are FWD officers, and or, committee chairs that can help you too. But do not hesitate to email me if you think that I can help you! I look forward to seeing you all someday in the future.

Until then,  
Nick

Remember, I am merely an email from you!



**Jim Maass, Secretary**

Well, not much happening regarding chapter shows so my job of processing show clearances has been easy. I have had a few requests to change the date to 2021, but new show clearances have virtually stopped. I have had only one new request for a show later next year.

On additional thing I would like to share is the SOP and how it in need of a "total reformatting. There are number problems and embedded formatting issues which makes the document unworkable to edit. David Melville with his software and editing skills and I will be working on addressing this issue.



**Rich Owen, Treasurer**

The financial reports for the District for 2019 are not good. We took a serious loss at the fall contest. The income statement and balance sheet for 2019 are being submitted under separate cover. The P&L statement will be in an Excel spreadsheet form as it is difficult to print legibly on paper while you can expand it on your computer to read all the red ink. I am working on the budgeting documents and those will be out early in the week.

One item that needs our attention: the travel fund for international contests for 2020. As you know, our SOP has provision for a fund to be set aside to assist choruses and quartets to travel to international contests since they are representing the FWD. See SOP 10.7.1-10.7.2.4. We had two quartets travel to mid-winter at the beginning of 2020 before covid-19 shut everything down and we paid each quartet \$354.09 to assist in their travel expenses. However, under the formula for funding the travel for 2020, we have earmarked an additional \$7,758.52 for 2020 international events travel. This fund is built each year from current dues receipts as received from BHS. I propose that in view of our tenuous financial position that we make a one-time transfer of that earmarked moneys back into our regular accounts. Since the travel fund is established by the SOPs, I believe that we need to pass such a motion which would then need to be ratified by the HOD this fall. So I am hereby moving that the balance of the 2020 travel fund of \$7,758.52 be reallocated to general FWD business.

The FWD tax returns filing date has been extended by the IRS and FTB to July 15<sup>th</sup> in view of covid-19. I hope to have those returned filed by the end of this month.



**Brent Anderson, Division 1 Vice President (Southwest)**

*(The following report is modified from my Summer Westunes article...)*

I kinda took Mondays for granted...like the availability of toilet paper at the grocery store. I've been doing this barbershop harmony thing for 45 years. Not to say I've done it all, but the experience has become sort of routine: Chapter officer planning in January, Singing Valentines in February, a convention and contest in the Spring, maybe a sing-out or two, then the Fall show and Fall contest, and then it's the holidays and the many seasonal performances...and then we start again.

In the 82-year history of the BHS, there has never been anything like this. We've had several wars take our singers away, and we've seen the rise of various forms of distractions that compete for a singer's time. But a worldwide pandemic, with governmental orders to self-quarantine and avoid gatherings of people...! And with the recent meeting of choral minds combined with science, that seems to suggest we might not be able to sing together for one to two years!

Every day brings a new awareness of the seriousness of the situation. Like many of you, I was disappointed at the realization that we had to cancel not only the Spring, Summer and now the Fall conventions/contests and we probably will not be having rehearsals for the foreseeable future. I still hold out hope for Holiday performances in the outdoors, like malls, but...

***“A crisis is a terrible thing to waste”***

Paul Romer, Stanford economist, 2004

So, while we cannot sing with each other in proximity, what can we do together? Most all our chapters are embracing the latest in connective technology and having Zoom meetings. (*BTW, I found that webcams are the electronic equivalent of toilet paper. Took me two months to get one via Japan and eBay.*).

Zoom meetings, usually held at regular meeting-night times, are great opportunities to check in with everyone, to be sure they are safe and healthy and dealing with the stresses of self-quarantine. At our **Rincon Beach** meetings, we always ask “*Who has good news?*” And in this way, we reaffirm that “life goes on” and look for glimmers of hope.

Regarding video meetings, one thing this Covid Crisis has done is take existing trends that were already happening and has accelerated them by 3 to 5 years into acceptance. I've been successfully using video conferencing in my business life for many years and now, I really think this could be the answer to accomplishing many of our FWD desires... I think we can capitalize on the strength of our entire barbershop talent to hold Zoom meetings such as this one, for FWD business, to educate incoming chapter leaders, as well as be the answer to reestablishing our Director's Guild.

Mark Conching, director of the Aloha Chorus has volunteered to start a Director's Round Table to discuss issues, and share solutions.

Some chapters are singing. While the lag time in the available video meeting formats, does not allow us to all sing “together,” some chapters still have warmups, with the director muting everyone and yet asking them to sing along.

Choruses are using their rehearsal time for weekly check-ins, happy hour, open mic night, educational classes, judging panel Q & A, viewing YouTube barbershop videos, and some are finding ways to sing and even work choreo. Reading the Harmonizer, it is amazing to see the creativity that has blossomed in this crisis.

**Kathleen Hansen**, the very talented director of the **San Diego Chapter**, and **San Diego Women's Chorus** has a series of YouTube videos that is excellent. Go to KHansenMusic on YouTube and you'll see videos on producing free and easy sound, smart vocal warm-ups and why, tuning, overtones, and what are "cents." She has created a wonderful educational resource and I suggest you "subscribe" as she produces a new one at least monthly.

Our chapters are more than a bunch of people getting together to sing songs. Much more. We are a community of like-minded singers, who enjoy the personal interaction of other human beings, of smiles and reactions to conversations, and inquiries into each of our lives and genuine concern for each other. In this world of self-directed activities, it's so nice to take a break and be in active interface with other humans. And the ability to sing, to make music and express harmony with each other in song, is so incredibly special.

Maybe "normal" never comes back, and that remains to be seen. In the meantime, chapters are to be commended on taking care of what's most essential: Our community. That is what keeps us coming back every week.

I have a new appreciation for every person in my chapter and I so look forward to the time when we'll again be able to be together; to shake hands and hug and experience the wonderful joy of singing that brought us together, but more importantly, to experience the love of each other that keeps us together... I will no longer take that for granted.

Stay safe and healthy, and I can't wait to see you all again.

Brent Anderson



**Kyle Williamson, Division 2 Vice President (Southeast)**

No Report Submitted



**Dick Whitten, Division 3 Vice President (Northwest)**

I was not thrilled with the turn of events that ended up canceling the Spring Division Convention. Come to think of it I am not thrilled with any of the cancellations but indeed recognize the need to do so. Visits to my chapters are also on hold and I have had some calls to find out just what we can do. My advice is to use Zoom and gather your members on a weekly basis.

Recently Far western District President Bill Rosica suggested the Division Vice Presidents hold Monthly Zoom meetings. I set up a meeting and got responses from six chapters in my 11 chapter district. The night of the meeting I had four chapters represented. This leads me to believe that the age of our membership consists of a group that isn't comfortable using social Media and chooses not to learn how. I will schedule another meeting for the next quarter and offer to aid in any way I can to make it available to all chapter presidents.

With the social distancing and the reopening our government is allowing, I think it will be quite a while before chapters can meet again. When they do, singing will be strange at best.

Now that the Fall Convention has been cancelled, it will be even more important for me to help chapter presidents prepare to meet weekly with their chapters. Board meetings must still happen and chapter members need to feel the group warmth and fellowship of chapter if not weekly, then as often as the chapter Boards determine based on members' input.

Till the Fall,

Respectfully submitted,

Dick Whitten



**Chuck Roots, Division 4 Vice President (Northeast)**

Zoom! This seems to be one of those things that may very well change the way we do business as a result of the advent of COVID-19. Now, I'm aware that this method of group meetings through the Internet is not new, but many of us were still stuck in the conference room mode of engaging in business interaction.

It seems like the Coronavirus has presented us with some different ways to still accomplish the need for interacting in order to make sure we continue to network in all things barbershop. For those of us north of sixty, this may still be a bit of a challenge. Even if using your desktop computer seems a bit daunting, you are no doubt adept enough to use a cell phone which can still connect you easily enough to a Zoom conference (or any other online meeting, for that matter).

In my contacts with the various chapters in the Northeast Division, I'm discovering that most everyone is making the adjustment to such an electronic format. Just within my area of responsibility I have been attending Zoom meetings with both choruses I sing with regularly: Golden Valley Chorus (GVC), and Voices of California (VoCal). During the course of any week I am also engaged in meetings with other organizations I am affiliated with, all using this new meeting method.

The chapter presidents I have spoken with all say pretty much the same thing. Everyone in the chorus is hunkered down at home, making the most out of mandatory home confinement. Some of our members are still amongst the gainfully employed who are also deemed "job essential," a term I find curious. If you work to provide for you and your loved ones, how could it ever be said your job is not essential? And don't let me get started on the group of Brainiac's who decide what is, and is not, essential! Sheesh!

I digress. Our brothers and sisters in harmony throughout the NE Div seem to be hanging in there waiting for all clear sign to once again venture into the world outside. No doubt, some will do so with a certain level of apprehension, such as COPD, asthma, heart disease, cancer, and so on. Some of us will boldly escape the confines of our domiciles, while others will refrain due to risk of either contracting the virus itself, or bringing it back home to a spouse or other loved one who may be more highly susceptible. Such decisions will, of necessity, be

made by those most directly affected. Since our hobby is primarily made up of older folks, we may see a drop in our numbers, or at least until this virus is deemed to be under control by the proper authorities.

You can bet that our chapter leadership and directors will want to hit the deck running once we've been given the green light. So, if you've taken these past two months as a break from the weekly grind of having to keep your voice and mind sharp, now is the time to get back in the swing of the weekly expectation of words and notes.

Above all else, please continue to take care of yourselves and your loved ones. We'll see you soon!



### **Adam Kaufman, Division 5 Vice President (Arizona)**

“May you live in interesting times”. It is an ancient curse and never more appropriate than what we are living through right now. However, rather than focus on the negative, I would like to focus on the ways that we have all, even while being separated, have come together to support and encourage each other.

Zoom has become a household word, and people who never thought they would be able to video-chat are being very successful doing so. Choruses are having online meetings, and a lot of new music is being learned for that time, in the hopefully not too distant future, when we can all harmonize together again.

The cruise is still on for the Fall of 2021—fingers crossed! I know that I am REALLY looking forward to joining all my brothers and sisters in harmony to have one heck of a party! I also have some ideas about events I would like to do in Arizona in the fall when the weather is cooler, and to get together for a good old-fashioned Barbershop hootenanny!

As we all know, the spring contests were cancelled so we were unable to have the AZ Division contest. I would however like to tell you about the person who was honored as the convention dedicatee: **Randy Bingel**.

A 30-year member of the Barbershop Harmony Society, Randy sang in five quartets, three chapters, and achieved five Persons of Note. Randy had been a chapter Treasurer, Chorus

Manager, and Member-at-Large, was a founding member of the **Pride of Phoenix**, and was the Arizona Events Coordinator for 8 years.

In the time that Randy served as the Arizona Events coordinator, the Arizona division convention became the division that set the standard. The judges love coming here, and the contest administrators continually said just how well put together Randy's events were.

Randy was the kind of person to whom everyone gravitated. He demonstrated a quiet leadership. While some feel the need to always be the center of attention, Randy would come in, do the job, and let others shine. When you look at the record of Randy's leadership roles, they do not come close to what he had actually accomplished. Whenever or whatever needed to get done, Randy was there with a smile on his face ready to serve. He never said no...even when he probably should have. Whether it was running registration for a division or district contest, being a show chairman for a chapter show, or being the point person for Singing Valentines, Randy took it all on with a can-do attitude.

It is difficult to talk about Randy without including his family because when Randy was involved in something, his whole family participated. Randy's wife **Alisa**, and sons, **Jason** and **Josh**, could always be seen working, giving of themselves and their time, and never looking for recognition.

Randy was presented this award on March 21, 2020, by **David Melville** and myself. Randy was fighting terminal cancer, and we felt it was necessary that he know how much he was appreciated by everyone around him. Randy was called home on April 2, 2020. I miss him every day.

The summer meeting of the FWD BOD will be an online Zoom meeting. I am always willing to bring any of your ideas and comments to the Board, so please feel free to drop me an email [a.kaufman@yahoo.com](mailto:a.kaufman@yahoo.com), or give me a call on my cell 516-770-3743.

Remember we know Barbershop is awesome, let's share it with the world!



**Rob Menaker, Music and Performance**

**1. Virtual Coaching Program –**

- Reach out to all our FWD judges and coaches and ask them if they'd like to be on a roster of potential coaches to meet with chapters in our district who are meeting

virtually. Create a roster (with their area of expertise) from the ones who have agreed to participate.

- Contact all chapters and let them know of this opportunity.
- If a chorus shows interest, I would inquire as to what their needs are and match a coach to a chorus. I'd put them together to coordinate the details. I'd join in on the session to monitor and provide any feedback to the coach or chorus afterwards.
- I propose each coach would be paid \$100 for a two hour session. Can this be a budget item?
- This program could also be extended to quartets if it works out with choruses.
- After the pandemic subsides and choruses are meeting in person again, the balance of this budget could be rolled into the existing Coaching Assistance Program or used for both programs.
- **BUDGET LINE ITEM:** \$2000 for any expenses related to putting this program together.

## 2. AIC Outreach Weekend –

The concept:

- FWD requests the AIC Outreach Weekend to be brought to FWD (most likely SoCal).
- HFI and AIC approve the request.
- HFI starts raising the funds for the weekend (roughly 50k). HFI provides marketing support, administration support, and funding.
- AIC provides talent.
  - 8 to 10 AIC quartets arrive on a Thursday night.
  - Friday all day, the quartets are taken around the area to different schools, choirs, TV, radio, etc. Any venue, primarily youth, that the district wants to get these quartets into, they will go. The district is to assemble choruses, or one or two, who coordinate the transportation and singing spots for the quartets that day. Preferably each quartet has a host as well.
  - Saturday during the day - kids who are interested from Friday, can come to an event during the morning and early afternoon where they can be taught music, get coached, etc.
  - Saturday night the AIC quartets, and general membership, puts on our AIC show (the one we had planned for 2020 LA convention, including VIVA). We would include a spot for a chorus of kids who participated in the morning event. This portion of the weekend is handled by the AIC. We find a venue, handle production, and put on our show, which will also be live-streamed to the rest of the society.

So essentially, a full weekend of outreach, mixed with AIC show and youth engagement. FWD has no financial commitment, as it's all funded by HFI. They will want to partner with the district on marketing the ability to give to this event though. I would hope that people will get behind this type of event, and the AIC already has a fall 2021 outreach potential as well. But they'd love to kick it off in LA!!

**BUDGET LINE ITEM:** \$500 for any miscellaneous costs



**Brett Littlefield, VP Contest and Judging**

See Attachment, Page 48 for Brett's Report



**Craig Hughes, Immediate Past President**

As chairman of the nominating committee, the following is the report and recommendation of the committee for the FWD officers for 2021.

**FAR WESTERN DISTRICT  
Nominating Committee Report**

**June 20, 2020**

The Nominating Committee presents the following slate of officers for 2021.

<b>Board Position</b>	<b>2021</b>
<b>President</b>	<b>Bill Rosica</b>
<b>Executive Vice President</b>	<b>Nick Papageorge</b>
<b>Immediate Past President</b>	<b>Craig Hughes</b>
<b>Secretary</b>	<b>Jim Maass</b>
<b>Treasurer</b>	<b>Rich Owen</b>
<b>VP Div.1 SW</b>	<b>TBA</b>
<b>VP Div. 2 SE</b>	<b>Kyle Williamson</b>
<b>VP Div.3 NW</b>	<b>Rich Postal</b>
<b>VP Div. 4 NE</b>	<b>Chuck Roots</b>
<b>VP Div. 5 AZ</b>	<b>Adam Kaufman</b>
<b>VP Contest and Judging</b>	<b>Brett Littlefield</b>
<b>VP Music &amp; Performance</b>	<b>Rob Menaker</b>

We thank Brent Anderson and Dick Whitten for their service.

Respectfully submitted,

Craig Hughes, Chair  
Mongo Bergthold  
Allan Webb  
Russ Young

## Management Team Reports



### **Jeremy Loper, Membership**

Since the world was shut down due to the global pandemic, my work has been done entirely by zoom meetings and emails. Not many members have taken me up on my offers to chat and go over what they have going on, but I've been fortunate enough to talk with a couple of folks outside of regular events and zoom meetings. This was right about the time things started shutting down, so I feel like the priorities have shifted from gaining membership to surviving as a chapter, which is understandable. I think it's worth noting that even though it was much earlier on, I was set to speak at the AZ leadership summit, prior to it being canceled. This is part of what I hoped would become a more normal trend of me being able to go out to various parts of the district and speak to members face to face. After things settle down, I'd like to see about doing that again.

I was invited to participate in the AZ divisional call early in the shutdown. Many chapter leaders were present. (I have notes on a computer at home that I need to find for more specific info on who was present and what each chapter was doing.) The general issues people expressed were two-fold, the ability of our members to use a technical application such as zoom, and the content of those meetings. I had a chance to speak and tried to express what I felt were the benefits of having those meetings, and why it was worth "figuring out". I have also extended many personal invitations to help with technical questions or to walk people through the use of the online meeting of their choice. While I've extended an invitation for other DVPs to have me at their meetings, I have not been invited as of yet, but I would be happy to speak at any chapter or division meeting.

Being a member of both MOH and Westminster, I draw many ideas from following their examples. My wife is also a member of the Harborlites, and they have very successful membership and fundraising initiatives. They have also maintained "regular" rehearsals using zoom as they prepare to potentially go to contest this fall. I recently wrote an article for the Westtunes outlining ways that choruses can use zoom meetings to continue to engage their chapters. The article is basically the summary of my ongoing message of "maintaining community" during this shutdown, until we as a district, and a society, can get things back to normal. I feel that the message is critically important during this time, and I would like to work with DVPs and the other district leadership to make sure we are driving it home to all our chapters.

Now that the article has been published, I plan to start reaching out directly to chapters I've not heard from and attempting to engage the DVPs to help create this dialogue and make sure that chapters both know that we are here for them and that they don't feel lost in all the craziness.



## **Scott Suwabe, Chorus Director Development**

I had sent inquiries out to other members of the Management team to gather information about what expenses and the kind of venues I would need to be looking at. From the information I have been able to gather, venue costs are pretty low, as we tended to use cafeterias and schools in order to cut costs. Attendance peaked between 30 and 50 on the top end, the perfect size for such venues. Should we decide to go bigger combining everything, location costs may be up to **\$1,200 according to quotes I received from Brian Forbes. I am slowly building connections and** obtaining names of young, passionate men who have directing and high musical educational backgrounds, which I believe will not only help them feel more involved in our aging society, but also push our veterans of the craft to embrace new techniques and previous unknown knowledge in order to become better singers.

I also hope to attend the Virtual Harmony University in July. I am willing to pay myself of course, but I did not know how the District stood on providing the funds to send Board Members and District Management Team Members to such events put on by the Barbershop Harmony Society, so I am waiting to hear confirmation of either way from the Board at large. Costs stand at \$249 plus tax for a full registration for the month of content, \$59 for each individual package that includes access to only specific parts from the entire VHU classes. More details are online. We should also press our Division VPs to send out the news for our membership to see and then attend. There has been no word about the max limit of participants, but I believe that the BHS would not turn anyone away, especially with everything accessible online.

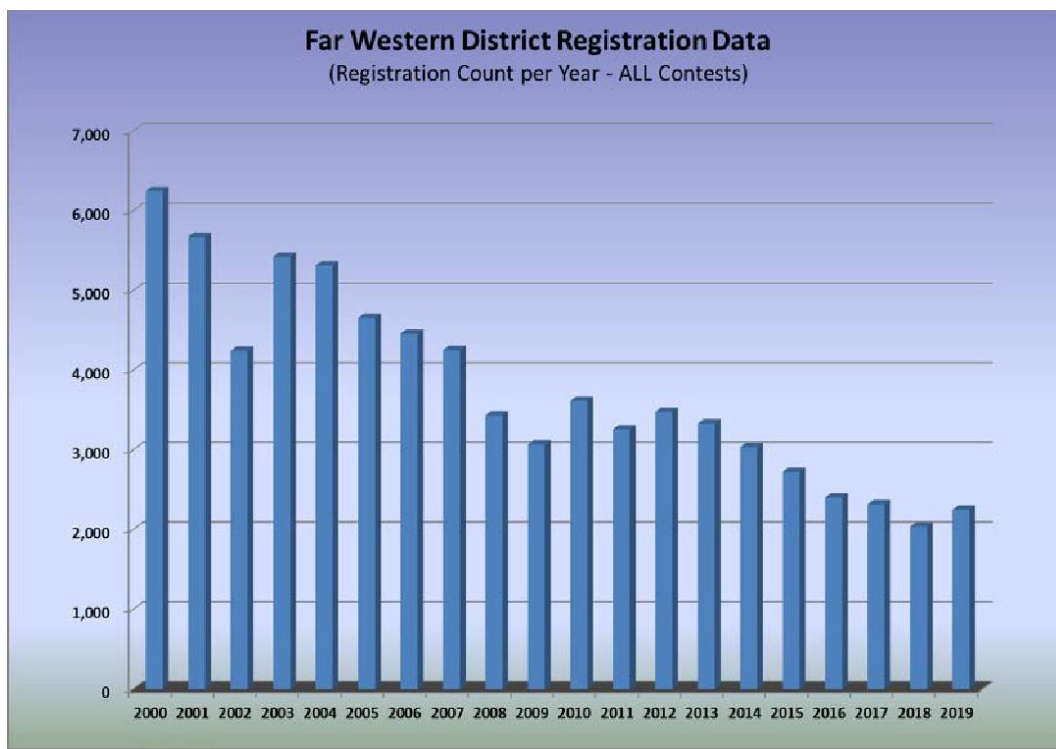


## **Bryan Forbes, Events**

To say that the 2020 contest and convention cycle was non-standard would be a colossal understatement. The global Covid 19 pandemic caused the cancelation of all spring contests and conventions and, just recently, the cancellation of the Fall Convention and cruise. From the perspective of the Events Chair, though, all news is not bad news. In a peculiar way, these cancellations may have prevented a further eroding of the District's finances.

It has been my opinion that the cruise was scheduled a year too early and that our preparations for the 2020 spring contests, with regards to qualification to the Fall Convention, did not fully consider the consequences of holding the Fall Convention on a cruise ship. While registrations for the cruise were finally increasing to more acceptable levels, I believe the majority of those who had registered were non-competitors and that competitor registrations remained low. A thorough review of the current registration count from a viewpoint of competitor versus non-competitor is likely needed. Now, with an extra year to plan, we will have an opportunity to address the low registration counts that were also occurring for each of the 2020 spring contests. With those low registration counts, the financial forecast for the spring contests was something close to abysmal. Hence, their cancellation may have been a blessing in disguise.

Back in 2018, the FWD passed a major restructuring of the contest registration fees and the annual dues of all FWD members. The concept was to increase dues across the board, decrease contest registration and then allocate the dues increase to the conventions. One of the objectives of this restructuring was to improve attendance at conventions for non-competitors. The chart below shows the historical annual registrations for ALL contests from 2000 to 2019:



The registration for 2018 and 2019 was 2,038 and 2,251, respectively. When the plan was presented to the FWD Board and the HOD during the 2018 Fall Convention, the forecast called for a 10% increase in attendance for the year following the 2018 implementation. Based on the 2019 total registration count, attendance increased 10.5% from the prior year. Thus, at least in its first year, the plan had the intended effect on registration count. Given the low forecast of spring contest registrations for 2020, which, in my opinion, was initially due to the Fall Convention cruise and then the Covid 19 pandemic, we have no data beyond 2019 to determine if this upward trend will continue.

At this time, the FWD Board and the Events Team should meet and confer regarding the 2021 contest cycle and put a plan together that will produce the highest possible attendance at the 2021 Spring Contests and Conventions.

#### 2021 Contest Venues

Thanks to the efforts of Richard Lund, the venue is already under contract for the 2021 NE/NW contest. Searches are underway for the SE/SW venue and should be under contract by August 2020. A candidate is in place to continue Randy Bingel's work in the Arizona Division, so we expect that a venue will be announced soon for the AZ Spring Convention.

#### FWD Calendar of Events

Based on information concerning the FWD Calendar with regards to potential conflicts between Division Contests and Regional SAI Conventions, I have continued my review of planned events from 2015 through 2022. In conducting this review, I examined the reports from BHS that show the long range planning for SAI. Additionally, I reviewed information on international calendars for holidays and other events to identify conflicts, missing events and any other anomaly concerning the FWD Calendar. Based on the latest information, all existing conflicts between Division Contests and SAI Regional Contests have been eliminated.<sup>1</sup> The FWD calendar currently reflects the above noted dates for Division Contests and SAI Regional Contests so no corrections or revisions are needed now.

#### Long Term Planning – District Conventions

In keeping with the long-term rotation schedule for District Fall Conventions, venues have been contacted through 2024. Based on the most recent financial results for District Conventions, a recommendation was made to the FWD Board to eliminate the following cities from the rotation:

1. San Jose, CA
2. Sacramento, CA

The primary reason for this recommendation relates to large increases in hotel costs in these regions. The current plan is to rotate through the following 3 cities:

1. Bakersfield, CA
2. Fresno, CA
3. Mesa, AZ

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<sup>1</sup> This is true for a Division Contest and the corresponding SAI Contest that takes place within their geographic boundaries. There are SAI Contests taking place in other regions that overlap a Division Contest. For example, the 2021 AZ Division Contest overlaps the SAI Region 12 Contest in Northern California. Current practice does not view this situation as a scheduling conflict for the AZ Division Contest.



**David Melville, Marketing and Public Relations**

It has been a very stressful year to say the least. What I have been doing all year can be summed up as follows:

- Damage control
- Refunds

Somewhere amidst all that we managed to get Westunes out on schedule.

What I would like to work on going forward includes:

- None of the above (except Westunes)
- New calendar software. It's a better product and costs the same as our current software. Since there is practically nothing in the district calendar right now, this would be a good time to cut over.
- There is a new version of mailing list software. Many changes, including a totally new editor.

- Joomla 4 is coming soon. It will be a major step forward but will require a lot of work getting there.

You may notice the absence of cruise advertising. We spent an inordinate amount out of discretionary spending on Cruise advertising. I have nothing to measure the effectiveness of that advertising. Since the cruise has been pushed out to 2021, does anyone see a need to pay for additional advertising? It is my opinion that we have reached all the people we are going to, and the free options will be enough going forward.

QUESTION: Does pushing out the cruise to 2021 mean that Arizona is going to lose out and have to wait another five years before it can host the fall, or will we be pushing out all those remaining fall conventions already scheduled so that the rotation continues to be equitable?

Communications are vital during these trying times.

- We had a Zoom “class” on how to create and send newsletters to the mailing list. Brent, Adam and Craig use it regularly. I’m not seeing anyone else using the tool. Is there some problem?
- So far, AZ and NW have had had Zoom meetings. A reminder that the FWD has a subscription, and if you want to schedule a meeting with your chapter leaders, send me an email with the meeting title, meeting date, and start and end times; I will set up the meeting and send you the link information so you can pass it on to your invitees.

Finally, I don’t know about you, but this whole ugly feud between BHS and HFI could not have come at a worse time for member morale, and I’ve been extremely disillusioned by the spin-job coming from BHS execs. I don’t know if the FWD can or even wants to take a stand on this issue, but I know there are a lot of extremely hurt and upset people who are talking of leaving, and rightfully so, especially after having EIH shoved down our throats. As for BHS, I personally think change is needed at the top, but I will support whatever action the FWD Board decides to take.



**Kenny Rios, Youth in Harmony**

Present Outlook

As you already know, there is very little to report concerning Youth in Harmony for this meeting. As all scheduled programs came to an abrupt halt in March of this year, high school contests that were to be moved to Divisional Contest venues never materialized. As schools

cancelled their school year, there has been no one in which to communicate about building a YIH program at any school.

Chapters have gone to a virtual meeting format, and I can't measure the attraction of youth to any of these meetings.

Other programs effected:

-Richard Lund was forced to look at other possibilities for the 2020 Harmony Camp scheduled for October 2020.

- Las Vegas chapter was forced to cancel their All in Harmony Festival (a one day event) in May, 2020, and are looking at possibly putting it on in Jan, 2021, if at all feasible.

- Still need to check with San Diego for their event in November.

### Future Outlook and what I plan on accomplishing

#### Website

Our YIH web-site needs to be updated. I will get with FWD web master, David Melville and discuss what updates are needed. From what I can see, we need updated photos from Contests, updated articles from events (some are REAL old) and determine if some of the events listed in the site are still even in existence (e.g. Southern Arizona Youth Festival ...last update was from 2008).

#### Organizational Chart

- HS Quartet contest is listed under Events (Brian Forbes) under Richard Lund. Richard told me at the beginning of this year that he could only handle Northern California.

Now that the H.S. Quartet Contests are held at Divisional levels, Organizational Chart should reflect that. Suggestion: Have YIH Manager listed for H.S. Quartet Contest under events but allowing each Division to maintain the current method of conducting the H.S. Contest. The YIH Manager would attend each Divisional Contest to assist and possibly arrange for a gathering of the competing youth in the afternoon between the Chorus Contest and Quartet finals for youth fellowship in the form of a pizza party or ice cream social.

-YIH Committee will be updated with a confirmation of those on the committee still committed wanting to take part.

#### Divisional Contests

- I believe I need to attend these contest and offer assistance as stated above. It would give me a better grip of the needs of our YIH program and will how to best facilitate the program throughout our District. Getting to know the educators who sponsor and bring these youth to our contests can only help bring closer ties to our mission (and I'm sure Bryan Forbes and the Division would appreciate any help!).

### Chapter visits

-I need to identify which chapters have an existing youth program and how the District can assist them to build it up. Using YIH Area Coordinators has died off and I can't remember the last time our Chapter in Las Vegas was paid a visit by anyone from the YIH program (and to my surprise, we even have someone who sits on the YIH Committee in our chapter...LOL!). I'd like to appear at chapter meetings along with their YIH Area Coordinator. I'd first like to focus on those chapters who have a "working" program and eventually expand to those chapters that want one. This means that I would attend YIH event throughout the District as they occur (Las Vegas (my home - All In Harmony Festival), San Diego (Youth In Harmony Day), Arizona (YIH Festival), and Northern California (Harmony Camp)).

Respectfully Submitted,

Kenny Rios  
FWD Youth in Harmony Manager

## Attachments

**Nominating Committee Report**

**Craig Hughes**

**Financials**

**Rich Owen**

**Profit and Loss Statement**

**Balance Sheet**

**SOP International Travel**

**Marketing PR Spreadsheet**

**David Melville**

**2021 Budget Proposal**

**Rich Owen**

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The Nominating Committee presents the following slate of officers for 2021.

<b>Board Position</b>	<b>2021</b>
<b>President</b>	<b>Bill Rosica</b>
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<b>VP Contest and Judging</b>	<b>Brett Littlefield</b>
<b>VP Music &amp; Performance</b>	<b>Rob Menaker</b>

We thank Brent Anderson and Dick Whitten for their service.

Respectfully submitted,

Craig Hughes, Chair  
 Mongo Bergthold  
 Allan Webb  
 Russ Young

	<u>AZ - Arizona Div</u>	<u>CA-Divisional</u>	<u>DS-Spring</u>	<u>DF - Fall</u>	<u>FWD-Operations</u>	<u>FWD BOD Meetings</u>	<u>AZ Leadership Academy</u>	<u>NorCal Leadership Acad</u>	<u>SoCal Ldr Academy</u>	<u>YH</u>	<u>Youth Camp</u>	<u>TOTAL</u>	Validate
<b>Income</b>													
500.00 - DUES-Members													
500.10 Dues Allocations-Events	\$4,000.00	\$8,000.00	\$10,000.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,000.00	
500.00 - DUES-Members - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$29,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,300.00	
<b>Total 500.00 - DUES-Members</b>	<b>\$4,000.00</b>	<b>\$8,000.00</b>	<b>\$10,000.00</b>	<b>\$16,000.00</b>	<b>\$29,300.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$67,300.00</b>	
501.00 - SPRING PRELIMS REV			\$21,500.00									\$21,500.00	
502.00 - FALL CONVENTION REV				\$34,750.00								\$34,750.00	
503.00 - DIVISIONAL CONVENTIONS													
503.10 - AZ	\$8,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,250.00	
503.30 - SoCal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
503.40 - NorCal		\$17,250.00										\$17,250.00	
<b>Total 503.00 - DIVISIONAL CONV</b>	<b>\$8,250.00</b>	<b>\$17,250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$81,750.00</b>	81,750.00
504.00 - WESTUNES													
504.01 - ADS	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	
<b>Total 504.00 - WESTUNES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$600.00</b>	
505.00-Educational Events													
505.01 AZ Leadership Summit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$950.00	\$0.00	\$0.00	\$0.00	\$0.00	\$950.00	
505.02 NorCal Leadership Summit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
505.03 SoCal Leadership Summit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	
<b>Total 505-Educational Events</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$950.00</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,950.00</b>	
506.00 - OTHER													
506.03-Program Ads	\$150.00	\$150.00	\$0.00	\$0.00								\$300.00	
506.04 Barbershop Emporium													
506.05 Contest Photos			\$500.00	\$750.00								\$1,250.00	
506.06-Youth Campers fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Total 506.00 - OTHER</b>	<b>\$150.00</b>	<b>\$150.00</b>	<b>\$500.00</b>	<b>\$750.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,550.00</b>	
510.00 - Donations													
510.02 - Donations Youth Education												\$0.00	
510.03 - Donations NorCal Camp											\$13,500.00	\$13,500.00	
510.04 - Donors Choice HF	\$0.00	\$0.00	\$0.00	\$0.00	\$5,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$7,700.00	
<b>Total 510 - Donations</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,700.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>\$13,500.00</b>	<b>\$21,200.00</b>	
520.00 - Fees													
520.01-NorCal Youth Camp											\$7,505.00	\$7,505.00	
520.03-Youth Camp Videos													
520.05-Director Development													
<b>Total Fees</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,505.00</b>	<b>\$7,505.00</b>	
<b>Total Income</b>	<b>\$12,400.00</b>	<b>\$25,400.00</b>	<b>\$32,000.00</b>	<b>\$51,500.00</b>	<b>\$35,600.00</b>	<b>\$0.00</b>	<b>\$950.00</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>\$2,000.00</b>	<b>\$21,005.00</b>	<b>\$182,855.00</b>	182,855.00
<b>Expense</b>													
601.00 - HCWLA Expense													
709.10 - Leadership Summit													
709.11 - AZ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	
709.12 - SoCal	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$3,000.00	
709.13 - NorCal								\$1,000.00				\$1,000.00	
<b>Total 709.10 - Leadership Academy</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>\$1,000.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,500.00</b>	
<b>Total 601.00 - HCWLA Expense</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>\$1,000.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,500.00</b>	
601.10 - DS15 - District Spring													
Judges-Meals	\$0.00	\$0.00	\$817.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$817.50	
Judges-Misc	\$0.00	\$0.00	\$859.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$859.83	
Judges Travel	\$0.00	\$0.00	\$5,368.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,368.93	
601.10 - DS15 - District Spring - Other	\$0.00	\$0.00	\$14,540.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,540.76	
<b>Total 601.10 - DS15 - District Spring</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$21,587.02</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$21,587.02</b>	
601.20 - AZ15 - AZ Div Exp													
Judges-Meals	\$517.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$517.54	
Judges-Misc	\$264.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$264.21	
Judges Travel	\$1,057.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,057.18	
601.20 - AZ15 - AZ Div Exp - Other	\$10,036.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,036.18	
<b>Total 601.20 - AZ15 - AZ Div Exp</b>	<b>\$11,875.11</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,875.11</b>	
601.30 - SC15 - SoCal Div Exp													

601.30.01Judges-Travel	\$0.00	\$3,553.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,553.86
601.30.02 Judges-Meals	\$0.00	\$716.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$716.96
601.30.03 Judges-Misc.	\$0.00	\$106.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$106.43
601.30 - SC15 - SoCal Div Exp - Other	\$0.00	\$16,338.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,338.05
<b>Total 601.30 - SC15 - SoCal Div Exp</b>	<b>\$0.00</b>	<b>\$20,715.30</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,715.30</b>
602.00 - Fall Convention Exp													
602.01 - DF15 - District Fall													
602.01.01Judges-Travel	\$0.00	\$0.00	\$0.00	\$4,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,200.00
602.01.02Judges-Meals	\$0.00	\$0.00	\$0.00	\$850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$850.00
602.01.03 Judges Misc				\$200.00									\$200.00
602.00 Fall Conv. Expense - Other				\$30,600.00									\$30,600.00
<b>Total 602.00 - Fall Convention Expense</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$35,850.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$35,850.00</b>
603.00-Webcast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
604.00 - BD MEETING													
604.01 - TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00
604.02 - MEALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
604.03 - LODGING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
604.04 - BD Meeting - Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
604.05 - Meeting Rooms						\$1,000.00							\$1,000.00
<b>Total 604.00 - BD MEETING</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$16,750.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$16,750.00</b>
607.01 - Director Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
607.04 - Financial Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
607.08 - Contests & Judging													
607.08.01 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
607.08.02 - Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
607.08.03 - Meals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
607.01-04 - Category School	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total 607.08 Contest &amp; Judging</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
607.09 - YMIH													
607.095 - AWARDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
607.096 - Youth Camp											\$24,170.00	\$0.00	\$24,170.00
607.097 Youth Festival Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00
<b>Total 607.09 - YMIH</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,000.00</b>	<b>\$24,170.00</b>	<b>\$0.00</b>	<b>\$27,170.00</b>
607.10 - EVENTS													
607.101 - SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$568.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$568.79
601.102 - Travel	\$0.00												
607.103 - Meals	\$0.00												
<b>Total 607.10 - EVENTS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$568.79</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$568.79</b>
607.11 - Music & Performance													
607.11.01 - Chapter Coaching	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
607.11.02 - Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
607.11.03 - Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
607.11.04 - Meals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
607.11.05 - Top Gun	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
607.11.06 - Standing Ovation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total 607.11 Music &amp; Performance</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$250.00</b>
607.12 - MKTG & PR													
607.123 - PROMO MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
607.124 - Web Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$3,497.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,497.94
607.125 - Ads purchased/placed	\$0.00	\$0.00	\$0.00	\$0.00	\$1,489.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,489.00
607.127 - Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
607.128 - Meals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
607.131-Program Printing	\$250.00	\$300.00	\$300.00	\$350.00									\$1,200.00
607.130-Historian					\$700.00								\$700.00
607.12.708-WESTUNES	\$0.00	\$0.00	\$0.00	\$0.00	\$2,759.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,759.00
<b>Total 607.12 - MKTG &amp; PR</b>	<b>\$250.00</b>	<b>\$300.00</b>	<b>\$300.00</b>	<b>\$350.00</b>	<b>\$9,445.94</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,645.94</b>
608.00 - DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
609.00 - MISC EXP	\$0.00	\$14.75	\$41.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$56.28
609.01 - Dues Collection Fees (4%)	\$0.00	\$0.00	\$0.00	\$0.00	\$2,692.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,692.00
609.02 - Merchant Acct Fees (3.5%)	\$288.75	\$0.00	\$752.50	\$1,216.25	\$6.18	\$0.00	\$0.00	\$52.50	\$35.00	\$35.00	\$0.00	\$0.00	\$2,386.18

610.00 - INTERN. QT TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$2,548.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,548.65
611.00 - INTERN CH TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$5,881.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,881.50
622.00 - GOVT FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$210.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$210.00
700.00 - PRESIDENT													
600.00 - AWARDS	\$0.00	\$0.00	\$241.43	\$153.00	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$794.43
607.17 - President Exp Other	\$0.00	\$0.00	\$425.82	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$925.82
700.02 - Travel	\$213.60	\$0.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,713.60
700.03 - Meals													\$0.00
700.04 - International Expenses													\$0.00
700.05 - Mid-Winter Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
Total 700.00 - PRESIDENT	\$213.60	\$0.00	\$667.25	\$153.00	\$4,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,933.85
702.00 - Immediate Past President													
702.01 - Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
702.02 - Meals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
702.03 - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total 702.00 - Immediate Past President	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703.00 - EVP													
703.01 - Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$854.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$854.44
703.02 - Meals	\$0.00				\$1,000.00								\$1,000.00
703.04 - Internation Expenses	\$0.00				\$0.00								\$0.00
703.05 - Mid-winter Expenses	\$0.00				\$0.00								\$0.00
703.08 - EVP Business Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
Total 703.00 - EVP	\$0.00	\$0.00	\$0.00	\$0.00	\$2,104.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,104.44
704.00 - DVP													
704.10 - DVP AZ					\$250.00								\$250.00
704.20 - DVP SE					\$250.00								\$250.00
704.30 - DVP SW					\$250.00								\$250.00
704.40 - DVP NE					\$250.00								\$250.00
704.50 - DVP NW	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
Total 704 - ALL DVPS	\$0.00	\$0.00	\$0.00	\$0.00	\$1,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,250.00
Total 704.00 - DVP	\$0.00	\$0.00	\$0.00	\$0.00	\$1,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,250.00
705.00 - SECRETARY													
705.02 Postage					\$50.00								\$50.00
705.03 Supplies					\$50.00								\$50.00
705.04 Equipment Repairs					\$100.00								\$100.00
705.05-Travel					\$0.00								\$0.00
603.00 - INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
Total 705.00 - SECRETARY	\$0.00	\$0.00	\$0.00	\$0.00	\$380.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$380.00
706.00 - TREASURER													
706.02-Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
706.04-Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$99.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$99.00
706.05-Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
706.06-Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
Total 706.00 - TREASURER	\$0.00	\$0.00	\$0.00	\$0.00	\$449.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$449.00
Total Expense	\$12,627.46	\$22,530.05	\$23,348.30	\$37,569.25	\$30,686.50	\$16,750.00	\$1,552.50	\$1,035.00	\$1,535.00	\$3,000.00	\$24,170.00	\$174,804.06	\$174,804.06
	(\$227.46)	\$2,869.95	\$8,651.70	\$13,930.75	\$4,913.50	(\$16,750.00)	(\$602.50)	(\$35.00)	(\$535.00)	(\$1,000.00)	(\$3,165.00)	\$8,050.94	\$8,050.94
Net From Operations	(\$227.46)	\$2,869.95	\$8,651.70	\$13,930.75	\$4,913.50	(\$16,750.00)	(\$602.50)	(\$35.00)	(\$535.00)	(\$1,000.00)	(\$3,165.00)	\$8,050.94	\$8,050.94

**FWD**  
**Balance Sheet**  
As of December 31, 2019

	Dec 31, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
FWD-CHECKING	15,526.18
Total Checking/Savings	15,526.18
Total Current Assets	15,526.18
<b>TOTAL ASSETS</b>	<b>15,526.18</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Credit Cards	
Mastercard-Bank of America	-0.15
Total Credit Cards	-0.15
Other Current Liabilities	
449.00 - Quartet travel	3,076.43
450.00 - Chorus travel	7,099.50
Total Other Current Liabilities	10,175.93
Total Current Liabilities	10,175.78
Total Liabilities	10,175.78
Equity	
446.00 - Youth Ed	2,471.25
447.00 - NOR CAL YOUTH CAMP	13,996.19
451.00 - Surplus 12/31/2010	62,453.11
Retained Earnings	-29,572.76
Net Income	-43,997.39
Total Equity	5,350.40
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>15,526.18</b>

Exceptions to the above can be approved on a case-by-case basis by the Chairman of the District Management Team or the District President.

- f) In the event that a member of the FWD BOD participates in any convention, meeting, contest, or other event for which all or any portion of his expenses are subject to reimbursement from more than one source (including, but not limited to the FWD, the Society, the member's chapter or any other outside source), the board member may accept reimbursement of all or portions of such expenses from any or all of such sources provided that there shall be no duplication of reimbursement for any individual item or portion of any item, and provided further that the board member shall fully disclose to each of such sources the availability of reimbursement from all such sources (including any conditions to reimbursement imposed by any such sources) and shall fully account to all such sources for the total of the reimbursements received.

### **10.5 CONTROL OF DISTRICT EXPENDITURES**

FWD financial policy as applies to District expenditures is contained in the following sections.

#### **10.5.1 FWD BOARD MEMBERS AND COMMITTEE CHAIRMEN EXPENDITURES.**

FWD BOD members and committee chairmen shall submit expense vouchers to the District President. s and committee members shall submit expense vouchers to their respective District Vice-President or committee chairmen, who shall then forward the vouchers to the District President for approval. If an expense voucher will exceed the amount budgeted, or if any item on the voucher appears unreasonable, the Treasurer shall consult with the District President prior to payment.

#### **10.5.2 EXPENSES SUBMITTED AFTER 90 DAYS.**

Reimbursement for expenses incurred more than 90 days prior to voucher submittal shall not be honored without special endorsement by the District President.

#### **10.5.3 CONTRACT SIGNATURES**

All contracts for facilities used for District level functions must be reviewed and signed by either the

Chairman of the Events Committee, the District President or the District Executive VP. Said events to include but not be limited to Spring and Fall Conventions, Leadership Academy (formerly COTS) and Harmony College West.

### **10.6 SPECIAL EXPENSES TO SOCIETY EVENTS**

The District President, Society Board Member, *WESTUNES* editor and District Vice-Presidents attend approved Society meetings with reimbursement in accordance with Article X, Sec. 10.4, as follows:

- a) Travel, over 250 miles: round-trip-air coach.
- b) Travel under 250 miles, auto mileage reimbursement at an amount approved by the FWD BOD, or (where available) round-trip, air coach fare, whichever is lower.
- c) Per Diem at a rate established by the FWD BOD.
- d) Lodging, double or single room rate.

### **10.7 FINANCIAL AID TO SOCIETY COMPETITORS**

Each year a chorus or choruses and quartets are selected, through preliminary contests, to represent the FWD in the Society Chorus and Quartet contests. While representing the District is a distinct honor, it often carries with it a significant financial obligation. In order to lighten the financial burden on these District representatives, the following shall apply:

#### **10.7.1 TRAVEL FUNDS**

1. The FWD shall establish a Society Chorus Contest Travel Fund (hereinafter known as the Chorus Fund), an International Quartet Contest Travel Fund (hereinafter known as the Quartet Fund). Together these funds will be known as the Travel Funds.

2. Monies deposited in the Travel Funds from any source shall be retained by the District under a separate accounting number. Sources shall be as follows:
3. From each FWD member who pays full per capita dues, the District shall direct \$3.00 to the Chorus Fund and \$1.30 to the Quartet Fund.
4. From each FWD member who pays one half per capita dues, the District shall direct \$1.50 to the Chorus Fund and \$.65 to the Quartet Fund.
5. Additional funds as authorized by the FWD BOD at their Summer regular meeting, or special meeting.
6. All monies in the Travel Funds shall be used for transportation and other costs of the FWD

representatives to the city of the International Contest.

### **10.7.2 TRAVEL FUND DISBURSEMENT**

Travel funds are available for FWD International competitors in the following categories: chorus(s), quartet(s) and senior quartet(s) (Society Midwinter Convention). The disbursement of each will be described in the following sections.

#### **10.7.2.1 CHORUS FUND DISBURSEMENT**

Procedures for disbursement of the International Chorus Contest Fund monies shall be as follows:

- a) Within 90 days following the District Chorus Contest, the FWD chorus representative(s)(i.e. any district chorus that is invited to compete in any chorus contest at the International Convention held in the summer) must advise the District President in writing, of their intent to compete or not compete in the next International Chorus Contest.
- b) In the event that the FWD Chorus Champions cannot compete in the International Chorus Contest, the second place, or alternate chorus shall become eligible to represent the District.
- c) The District Treasurer will issue a check

to the Champion FWD Chorus in the amount of 20% of the travel fund plus a pro rata share in direct relationship to the number of men on stage at the qualifying contest. Other invited choruses to receive pro rata shares of the balance of the chorus travel fund, in direct relationship to the number of men on stage at the qualifying contest. Checks to all qualifying choruses will specify the payee as the chapter(s) representing the District to the International Chorus Contest. In no case shall the authorized amount exceed the balance in the Chorus Fund at the time of disbursement. The check(s) will be forwarded to the District President for presentation.

#### **10.7.2.2 QUARTET FUND DISBURSEMENT**

Procedures for disbursement of the Quartet Fund monies shall be as follows:

- Within thirty days after qualifying for International Competition, the qualified FWD quartets will notify the District President in writing, of their intent to compete (or not to compete) in the next International Quartet Contest.
- The District President will instruct the District Treasurer to disburse moneys from the Quartet Fund equally to all the FWD quartets.
- In the case where not all of the members of a quartet are members of FWD, the amount provided will be 25% of the amount provided in
  - b. (above) per FWD member.
- In no case shall the total funds disbursed from the Quartet Fund exceed the fund balance.

#### **10.7.2.3 COLLEGIATE BARBERSHOP QUARTET TRAVEL FUND**

The FWD BOD may budget monies annually to the Collegiate Barbershop Quartet Travel Fund, depending upon the financial status of the

District. These funds will be provided to the FWD Collegiate Barbershop Quartet representative(s) using similar procedures as identified in section 10.7.2.2, above. If more than one representative is to represent the district, equal shares of the Collegiate Barbershop Quartet Travel fund will be provided to each representative quartet.

#### **10.7.2.4 ADDITIONAL FUNDING.**

In addition to disbursements from the Funds, the District may, at its own discretion, make monies available from the District treasury to the FWD representatives to defray other costs realized in Society competition. This paragraph shall not be construed as a mandate to the FWD BOD.

### **10.8 CONTRIBUTIONS**

The District may make annual contributions from its net convention income to Harmony Foundation, FWD Youth Activities, and others as seen fit by the FWD BOD.

### **10.9 CONTRACTS**

All contracts for facilities used for district level functions must be reviewed and signed by either the Chairman of the Events Committee, the District President or the District Executive Vice-President. Said events to include but not be limited to Spring and Fall Conventions, Leadership Academy (formerly COTS) and Harmony College West.

## **ARTICLE XI: DEADLINE DATES**

### **11.1 FWD REQUIRED ADVANCE NOTICE, LEAD TIMES AND/OR DEADLINES**

For the purpose of providing a ready reference of deadline dates affecting the administration of district and chapter affairs, the following list has been compiled showing dates and source.

#### **11.1.1 AGENDA ITEMS**

Agenda items and subsequent reporting thereof will be provided as shown:

- a) Submit agenda items 45 days prior to meeting.
- b) Publish HOD, BOD agenda items 30 days prior to meeting.
- c) Publish proposed Bylaws and/or SOP amendments in the Delegates Brochure 30 days prior to meeting.

#### **11.1.2 CONVENTION AND CONTEST BIDS**

Deadline dates of convention and contest bids are to be provided as shown:

- a) Divisional Contest: On or before the date of proceeding contest.
- b) Fall Convention/Contest: Three years prior to the current Fall Convention/Contest.
- c) Spring Convention and Contest: On or before January 1st, three years prior.

#### **11.1.3 CHAPTER DATES.**

- a) Establish slate of potential officers: On or before September 1.
- b) Elections: On or before September 15.
- c) District and Society of election results: On or before 15 October.

#### **11.1.4 CONTEST ENTRY**

In order that the necessary documentation (including the contest program) may be prepared and printed in a timely manner, contest entries should be made in advance as shown:

- a) Division Chorus and Quartet Contest, including Performance Class: Received by the District Vice-President of Contest and Judging no later than 28 days before contest date. Late entries will be accepted, however, will not be shown on the program or entered in the "draw" for order of appearance. The order of appearance of late entries will be at the discretion of the Contest Administrator and the DRCJ.
- b) District Chorus Contest: Submitted to District Representative of Contest and

Type	Department	Category	Account	Vendor	Description	2019 Fcst	2019 Actual	2019 Var	2020 Fcst	2020 To Date	2019 Var	2021 Fcst	2022 Fcst
Expense	1 - Website	Hosting	607.124 - WEB EXPENSES	GoDaddy	Domain farwesterndistrict.org	\$ 25.00	\$ 13.17	▲ \$ 11.83	\$ 25.00	\$ 13.17	▲ \$ 11.83	\$ 25.00	\$ 25.00
Expense	1 - Website	Hosting	607.124 - WEB EXPENSES	GoDaddy	Domain farwesterndistrict.com	\$ 25.00		▲ \$ 25.00	\$ -	\$ -	\$ -	\$ 25.00	\$ 25.00
Expense	1 - Website	Hosting	607.124 - WEB EXPENSES	GoDaddy	Domain farwesterndistrict.net	\$ 25.00		▲ \$ 25.00	\$ -	\$ -	\$ -	\$ 25.00	\$ 25.00
Expense	1 - Website	Hosting	607.124 - WEB EXPENSES	GoDaddy	Private Domain farwesterndistrict.org	\$ 9.99		▲ \$ 9.99	\$ -	\$ -	\$ -	\$ 9.99	\$ 9.99
Expense	1 - Website	Hosting	607.124 - WEB EXPENSES	GoDaddy	Private Domain farwesterndistrict.com	\$ 9.99		▲ \$ 9.99	\$ -	\$ -	\$ -	\$ 9.99	\$ 9.99
Expense	1 - Website	Hosting	607.124 - WEB EXPENSES	GoDaddy	Private Domain farwesterndistrict.net	\$ 9.99		▲ \$ 9.99	\$ -	\$ -	\$ -	\$ 9.99	\$ 9.99
Expense	1 - Website	Hosting	607.124 - WEB EXPENSES	GoDaddy	Business farwesterndistrict.org	\$ 4.99	\$ 1.00	▲ \$ 3.99	\$ -	\$ -	\$ -	\$ 4.99	\$ 4.99
Expense	1 - Website	Hosting	607.124 - WEB EXPENSES	GoDaddy	Ultimate Web Hosting, Level 3 (3 yr)	\$ 775.69	\$ 284.35	▲ \$ 491.34	\$ -	\$ -	\$ -	\$ -	\$ -
Expense	1 - Website	Hosting	607.124 - WEB EXPENSES	GoDaddy	Enhance Dedicated Business Web hosting (3 yr)	\$ -	\$ 433.16	▼ \$ (433.16)	\$ -	\$ -	\$ -	\$ -	\$ 720.00
Expense	1 - Website	Hosting	607.124 - WEB EXPENSES	GoDaddy	Site Backup & Restore (3 yr)	\$ 71.64	\$ 19.25	▲ \$ 52.39	\$ -	\$ -	\$ -	\$ -	\$ 25.00
Expense	1 - Website	Hosting	607.124 - WEB EXPENSES	GoDaddy	Standard UCC SSL up to 5 (1 yr)	\$ 190.00	\$ 6.00	▲ \$ 184.00	\$ 6.00	\$ 6.00	\$ -	\$ 6.00	\$ 6.00
Expense	1 - Website	Hosting	607.124 - WEB EXPENSES	GoDaddy	Website Security Essential	\$ 72.00		▲ \$ 72.00	\$ 250.00	\$ -	▲ \$ 250.00	\$ 250.00	\$ 250.00
Expense	1 - Website	Internet	607.124 - WEB EXPENSES	Cox Communications	Internet Service (Webmaster)	\$ 1,200.00	\$ 1,055.88	▲ \$ 144.12	\$ 1,200.00	\$ 527.94	▲ \$ 672.06	\$ 1,300.00	\$ 1,400.00
Expense	1 - Website	Software	607.124 - WEB EXPENSES	ACL Manager	ACL Manager (€)	\$ 55.00	\$ 41.49	▲ \$ 13.51	\$ 55.00	\$ -	▲ \$ 55.00	\$ -	\$ -
Expense	1 - Website	Software	607.124 - WEB EXPENSES	Acyba	ACYMailing Enterprise (Newsletters) (€)	\$ 50.00	\$ 77.70	▼ \$ (27.70)	\$ 90.00	\$ 73.83	▲ \$ 16.17	\$ 90.00	\$ 90.00
Expense	1 - Website	Software	607.124 - WEB EXPENSES	Ari Soft	Ari Data Tables	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expense	1 - Website	Software	607.124 - WEB EXPENSES	Afretics	Art Adminer	\$ -	\$ 25.00	▼ \$ (25.00)	\$ 25.00				
Expense	1 - Website	Software	607.124 - WEB EXPENSES	Cesky WEB	CW Multcategories & News Module (€) Lifetime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expense	1 - Website	Software	607.124 - WEB EXPENSES	Digital Peak	DPCalendar (€) new in 2020	\$ -	\$ -	\$ -	\$ 105.00	\$ -	▲ \$ 105.00	\$ 105.00	\$ 105.00
Expense	1 - Website	Software	607.124 - WEB EXPENSES	e4j	Vik Events Upgrade (€)	\$ 50.00	\$ -	▲ \$ 50.00	\$ 50.00	\$ -	▲ \$ 50.00	\$ 50.00	\$ 50.00
Expense	1 - Website	Software	607.124 - WEB EXPENSES	e4j	Vik Events Stripe payment gateway (€) (1 time)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expense	1 - Website	Software	607.124 - WEB EXPENSES	GWE Systems Ltd	Jevents (Calendar) (£) - dropped in 2020	\$ 80.00	\$ 75.60	▲ \$ 4.40	\$ -	\$ -	\$ -	\$ 80.00	\$ -
Expense	1 - Website	Software	607.124 - WEB EXPENSES	Holger Brandt	Mailster (Mailing Lists) (€)	\$ 40.00	\$ 36.17	▲ \$ 3.83	\$ 40.00	\$ -	▲ \$ 40.00	\$ 40.00	\$ 40.00
Expense	1 - Website	Software	607.124 - WEB EXPENSES	Ideal Extensions	Contact Enhanced	\$ 52.00	\$ 56.00	▼ \$ (4.00)	\$ 60.00	\$ 56.00	▲ \$ 4.00	\$ 60.00	\$ 60.00
Expense	1 - Website	Software	607.124 - WEB EXPENSES	JoomlaTools	DOCman, FILEMan, LOGman, TEXTman - Business	\$ 225.00	\$ 216.11	▲ \$ 8.89	\$ 225.00	\$ -	▲ \$ 225.00	\$ 225.00	\$ 225.00
Expense	1 - Website	Software	607.124 - WEB EXPENSES	JSN Project	Easy Profile Pro (€)	\$ 35.00	\$ 31.45	▲ \$ 3.55	\$ 35.00	\$ 30.55	▲ \$ 4.45	\$ 35.00	\$ 35.00
Expense	1 - Website	Software	607.124 - WEB EXPENSES	Ossolution Team	eShop (Annual)	\$ 39.99	\$ 39.99	\$ -	\$ 39.99	\$ -	▲ \$ 39.99	\$ 39.99	\$ 39.99
Expense	1 - Website	Software	607.124 - WEB EXPENSES	Ossolution Team	Stripe Payment Gateway for eShop (1 time)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expense	1 - Website	Software	607.124 - WEB EXPENSES	Ossolution Team	JoomDonation (Annual)	\$ 29.99	\$ 34.99	▼ \$ (5.00)	\$ 34.99	\$ -	▲ \$ 34.99	\$ 34.99	\$ 34.99
Expense	1 - Website	Software	607.124 - WEB EXPENSES	Ossolution Team	Stripe Payment gateway for JoomDonation (1 time)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expense	1 - Website	Software	607.124 - WEB EXPENSES	Regular Labs	Tabs and Sliders extensions (€)	\$ 35.00	\$ 42.86	▼ \$ (7.86)	\$ 45.00	\$ 43.26	▲ \$ 1.74	\$ 45.00	\$ 45.00
Expense	1 - Website	Software	607.124 - WEB EXPENSES	RocketTheme	Template and Extensions - Subscription	\$ 64.00	\$ 79.00	▼ \$ (15.00)	\$ 64.00	\$ -	▲ \$ 64.00	\$ 64.00	\$ 64.00
Expense	1 - Website	Software	607.124 - WEB EXPENSES	StackIdeas	Profile/Discuss/Blog/Article/Comment Club Bundle	\$ 210.00	\$ -	▲ \$ 210.00	\$ -	\$ -	\$ -	\$ -	\$ -
Expense	1 - Website	Software	607.124 - WEB EXPENSES	StackIdeas	ConverseKit	\$ 79.00	\$ -	▲ \$ 79.00	\$ -	\$ -	\$ -	\$ -	\$ -
Expense	1 - Website	Software	607.124 - WEB EXPENSES	TechSmith	SnagIt	\$ 15.00	\$ 13.56	▲ \$ 1.44	\$ 15.00	\$ 13.56	▲ \$ 1.44	\$ 15.00	\$ 15.00
Expense	1 - Website	Software	607.124 - WEB EXPENSES	Vi Solutions	VisForm (LIFETIME)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expense	1 - Website	Software	607.124 - WEB EXPENSES	Web357	Web357 user management tools (€)	\$ 60.00	\$ 57.43	▲ \$ 2.57	\$ 60.00	\$ 44.50	▲ \$ 15.50	\$ 60.00	\$ 60.00
Expense	1 - Website	Software	607.124 - WEB EXPENSES	Widget Factory Ltd	JCE Pro Editor (€)	\$ 30.00	\$ 27.00	▲ \$ 3.00	\$ 30.00	\$ 26.03	▲ \$ 3.97	\$ 30.00	\$ 30.00
	<b>1 - Website Total</b>					<b>\$ 3,569.27</b>	<b>\$ 2,667.16</b>	<b>▲ \$ 902.11</b>	<b>\$ 2,454.98</b>	<b>\$ 834.84</b>	<b>▲ \$ 1,595.14</b>	<b>\$ 2,639.94</b>	<b>\$ 3,404.94</b>
Expense	2 - Communication	Mailing List	607.124 - WEB EXPENSES	ZeroBounce	Mailing list validation service	\$ -	\$ 35.00	▼ \$ (35.00)	\$ 35.00	\$ -	▲ \$ 35.00	\$ 35.00	\$ 35.00
Expense	2 - Communication	SMTP Service	607.124 - WEB EXPENSES	Elastic Email	SMTP Service for Bulk Email Delivery (auto-renew \$50)	\$ 200.00	\$ 150.00	▲ \$ 50.00	\$ 500.00	\$ 150.00	▲ \$ 350.00	\$ 500.00	\$ 500.00
Expense	2 - Communication	Web Conferend	607.124 - WEB EXPENSES	Zoom	Zoom Web Conferencing (1 yr)	\$ 175.00	\$ 163.54	▲ \$ 11.46	\$ 150.00	\$ 149.90	\$ 0.10	\$ 150.00	\$ 150.00
	<b>2 - Communications Total</b>					<b>\$ 375.00</b>	<b>\$ 348.54</b>	<b>▲ \$ 26.46</b>	<b>\$ 685.00</b>	<b>\$ 299.90</b>	<b>▲ \$ 385.10</b>	<b>\$ 685.00</b>	<b>\$ 685.00</b>
Expense	3 - Marketing	Advertising	607.23 - Promo Materials	FWD	2020 Cruise Advertising	\$ -	\$ 586.27	▼ \$ (586.27)	\$ 1,000.00	\$ -	▲ \$ 1,000.00	\$ -	\$ -

Type	Department	Category	Account	Vendor	Description	2019 Fcst	2019 Actual	2019 Var	2020 Fcst	2020 To Date	2019 Var	2021 Fcst	2022 Fcst
Expense	3 - Marketing	Advertising	607.23 - Promo Materials	FWD	2020 Cruise Ads in FWD Convention Programs	\$ -	\$ 360.00	▼ \$ (360.00)	\$ -	\$ -	\$ -	\$ -	\$ -
Expense	3 - Marketing	Art Supplies	607.23 - Promo Materials	Various	Stock Art, etc, used in promotions	\$ -	\$ 60.00	▼ \$ (60.00)	\$ 75.00	\$ -	▲ \$ 75.00	\$ 75.00	\$ 75.00
Expense	3 - Marketing	Software	607.12 - MKTG & PR - Other	Adobe	Adobe Creative Cloud, Annual Subscription, 1 License	\$ 420.00	\$ 458.09	▼ \$ (38.09)	\$ 460.00	\$ -	▲ \$ 460.00	\$ 460.00	\$ 460.00
Expense	3 - Marketing	Software	607.12 - MKTG & PR - Other	Microsoft	Office for Mac	\$ -	\$ 29.00	▼ \$ (29.00)	\$ 29.00	\$ -	▲ \$ 29.00	\$ 29.00	\$ 29.00
Expense	3 - Marketing	Travel	607.127 - Marketing Travel	n/a		\$ 1,000.00	\$ 1,709.69	▼ \$ (709.69)	\$ 2,000.00	\$ 167.96	▲ \$ 1,832.04	\$ 2,000.00	\$ 2,000.00
	<b>3 - Marketing Total</b>					<b>\$ 1,420.00</b>	<b>\$ 3,203.05</b>	<b>▼ \$ (1,783.05)</b>	<b>\$ 3,564.00</b>	<b>\$ 167.96</b>	<b>▲ \$ 3,396.04</b>	<b>\$ 2,564.00</b>	<b>\$ 2,564.00</b>
Expense	4 - Westunes	Hosting	708.06 - Printing	Issuu	Online Publication (eMazagine)	\$ 420.00	\$ 420.00	\$ -	\$ 420.00	\$ -	▲ \$ 420.00	\$ 420.00	\$ 420.00
Expense	4 - Westunes	Internet	708.00 - WESTUNES - Other	Consolidated Comm.	Internet Service (Westunes)	\$ 800.00	\$ 694.00	▲ \$ 106.00	\$ 850.00	\$ -	▲ \$ 850.00	\$ 900.00	\$ 900.00
Expense	4 - Westunes	Software	708.00 - WESTUNES - Other	Adobe	Adobe Creative Cloud, Annual Subscription, 1 License	\$ 420.00	\$ 458.09	▼ \$ (38.09)	\$ 460.00	\$ -	▲ \$ 460.00	\$ 460.00	\$ 460.00
Expense	4 - Westunes	Software	708.00 - WESTUNES - Other	Microsoft	Office for Mac	\$ -	\$ 29.00	▼ \$ (29.00)	\$ 29.00	\$ -	▲ \$ 29.00	\$ 29.00	\$ 29.00
Expense	4 - Westunes	Travel	708.03 - Westunes Travel	n/a	Travel to conventions for Westunes photography	\$ 1,000.00	\$ -	▲ \$ 1,000.00	\$ 1,000.00	\$ -	▲ \$ 1,000.00	\$ 1,000.00	\$ 1,000.00
	<b>4 - Westunes Total</b>					<b>\$ 2,640.00</b>	<b>\$ 1,601.09</b>	<b>▲ \$ 1,038.91</b>	<b>\$ 2,759.00</b>	<b>\$ -</b>	<b>▲ \$ 2,759.00</b>	<b>\$ 2,809.00</b>	<b>\$ 2,809.00</b>
Expense	5 - Historian	Travel	TBD - Historian Travel	n/a	Travel to Spring & Fall Convention for History Museum	\$ -	\$ 313.08	▼ \$ (313.08)	\$ 1,000.00	\$ -	▲ \$ 1,000.00	\$ 1,000.00	\$ 1,000.00
	<b>5 - Historian Total</b>					<b>\$ -</b>	<b>\$ 313.08</b>	<b>▼ \$ (313.08)</b>	<b>\$ 1,000.00</b>	<b>\$ -</b>	<b>▲ \$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>
Expense	6 - Conv Prog	Printing Exp	601.10 - DS - District Spring	Various	Program Printing - Spring Convention	\$ 350.00	\$ 334.51	▲ \$ 15.49	\$ 350.00	\$ -	▲ \$ 350.00	\$ 350.00	\$ 350.00
Expense	6 - Conv Prog	Printing Exp	601.20 - AZ - AZ Div Exp	Various	Program Printing - AZ Convention	\$ 225.00	\$ 227.38	▼ \$ (2.38)	\$ 250.00	\$ -	▲ \$ 250.00	\$ 250.00	\$ 250.00
Expense	6 - Conv Prog	Printing Exp	601.30 - SC - SoCal Div Exp	Various	Program Printing - SE/SW Convention	\$ 300.00	\$ 283.27	▲ \$ 16.73	\$ -	\$ -	\$ -	\$ 350.00	\$ -
Expense	6 - Conv Prog	Printing Exp	601.40 - DF - District Fall	Various	Program Printing - Fall Convention	\$ 500.00	\$ 511.60	▼ \$ (11.60)	\$ 550.00	\$ -	▲ \$ 550.00	\$ 550.00	\$ 550.00
Expense	6 - Conv Prog	Printing Exp	601.50 - NC - NorCal Div Exp	Various	Program Printing - NE/NW Convention	\$ -	\$ -	\$ -	\$ 350.00	\$ -	▲ \$ 350.00	\$ -	\$ 350.00
	<b>6 - Conv Prog Total</b>					<b>\$ 1,375.00</b>	<b>\$ 1,356.76</b>	<b>▲ \$ 18.24</b>	<b>\$ 1,500.00</b>	<b>\$ -</b>	<b>▲ \$ 1,500.00</b>	<b>\$ 1,500.00</b>	<b>\$ 1,500.00</b>
<b>Expense Total</b>						<b>\$ 9,379.27</b>	<b>\$ 9,489.68</b>	<b>▼ \$ (110.41)</b>	<b>\$ 11,962.98</b>	<b>\$ 1,302.70</b>	<b>▲ \$ 10,635.28</b>	<b>\$ 11,197.94</b>	<b>\$ 11,962.94</b>
Revenue	3 - Westunes	Ad Sales	504.01 - WESTUNES ADS	FWD	Income for ads placed in Westunes	\$ 600.00	\$ 375.00	▼ \$ (225.00)	\$ 400.00	\$ -	▼ \$ (400.00)	\$ 400.00	\$ 400.00
	<b>3 - Westunes Total</b>					<b>\$ 600.00</b>	<b>\$ 375.00</b>	<b>▼ \$ (225.00)</b>	<b>\$ 400.00</b>	<b>\$ -</b>	<b>▼ \$ (400.00)</b>	<b>\$ 400.00</b>	<b>\$ 400.00</b>
Revenue	6 - Conv Prog	Ad Sales	501.00 - INTERN. PRELIMS	FWD	Program Ad Revenue - Spring	\$ -	\$ 60.00	▲ \$ 60.00	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue	6 - Conv Prog	Ad Sales	502.00 - FALL CONVENTION	FWD	Program Ad Revenue - Fall	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue	6 - Conv Prog	Ad Sales	503.10 - AZ - AZ Div	FWD	Program Ad Revenue - AZ	\$ 150.00	\$ 150.00	\$ -	\$ 150.00	\$ -	▼ \$ (150.00)	\$ 150.00	\$ 150.00
Revenue	6 - Conv Prog	Ad Sales	503.xx - NC - NorCal Div	FWD	Program Ad Revenue - NC	\$ -	\$ -	\$ -	\$ 150.00	\$ -	▼ \$ (150.00)	\$ -	\$ 150.00
Revenue	6 - Conv Prog	Ad Sales	503.xx - SC - SoCal Div	FWD	Program Ad Revenue - SC	\$ 150.00	\$ 150.00	\$ -	\$ -	\$ -	\$ -	\$ 150.00	\$ -
	<b>6 - Conv Prog Total</b>					<b>\$ 300.00</b>	<b>\$ 360.00</b>	<b>▲ \$ 60.00</b>	<b>\$ 300.00</b>	<b>\$ -</b>	<b>▼ \$ (300.00)</b>	<b>\$ 300.00</b>	<b>\$ 300.00</b>
<b>Revenue Total</b>						<b>\$ 900.00</b>	<b>\$ 735.00</b>	<b>▼ \$ (165.00)</b>	<b>\$ 700.00</b>	<b>\$ -</b>	<b>▼ \$ (700.00)</b>	<b>\$ 700.00</b>	<b>\$ 700.00</b>
<b>Grand Total</b>						<b>\$ 8,479.27</b>	<b>\$ 8,754.68</b>	<b>▲ \$ 54.59</b>	<b>\$ 11,262.98</b>	<b>\$ 1,302.70</b>	<b>▲ \$ 11,335.28</b>	<b>\$ 10,497.94</b>	<b>\$ 11,262.94</b>

# BARBERSHOP CONVENTION CRUISE

## CARNIVAL IMAGINATION 10/14/2021

**Attention:** Donna Hisey  
**Phone:** 949-201-4246  
**Duration:** 3 days

**Email:** [dhisey@cruiseshipcenters.com](mailto:dhisey@cruiseshipcenters.com)  
**Presented:** 05/29/2020



**SERIOUS BUSINESS.**  
**SERIOUS VALUE.**  
**SERIOUS *Fun.***

**CONTACT US:**

**Operations Account Executive:** Kaila Sheppard

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CHARTERS, MEETINGS  
& INCENTIVES

# ITINERARY

Itinerary Information	
3 Day Baja Mexico Itinerary	
Embarkation Information	
City	LOS ANGELES
Port	Port of Long Beach
Pier	L.B. CRUISE TERMINAL
Begin Time	2:00 PM
End Time	4:00 PM
Debarcation Information	
City	LOS ANGELES (LONG BEACH), CA
Port	
Pier	

Date	Day	Port of Call	Arrive	Depart
10/14/2021	THU	LOS ANGELES (LONG BEACH), CA		500PM
10/15/2021	FRI	FUN DAY AT SEA		
10/16/2021	SAT	ENSENADA, MEXICO	800AM	600PM
10/17/2021	SUN	LOS ANGELES (LONG BEACH), CA	700AM	

\* Itineraries are subject to change; port, sequence, scheduled times, and/or day.

## CABIN REQUESTS, RATES & CHARGES

**PLEASE NOTE THIS IS A PROPOSAL. SPACE HAS NOT BEEN RESERVED. THE ACTUAL ALLOTMENT WILL BE BASED ON AVAILABILITY AT TIME OF BOOKING. SHIPS AND ITINERARIES ARE SUBJECT TO CHANGE. RATES ARE VOID AFTER 06/22/2020.**

**Allotment:** Total Cabins: 400

Count	Category	Bedding	1 <sup>st</sup> /2 <sup>nd</sup> Guest	Taxes, Fees, & Port Expenses (subject to change)
60	4B Interior	Twin/King	\$165.00	\$101.64
65	4C Interior	Twin/King	\$170.00	\$101.64
70	4D Interior	Twin/King	\$175.00	\$101.64
20	4E Interior	Twin/King	\$210.00	\$101.64
60	6B Ocean View	Twin/King	\$215.00	\$101.64
50	6C Ocean View	Twin/King	\$220.00	\$101.64
50	6D Ocean View	Twin/King	\$225.00	\$101.64
25	6E Ocean View	Twin/King	\$240.00	\$101.64

All Rates and charges (U.S. dollars) are per person and capacity controlled. Carnival reserves the right to increase published rates and air fare supplements without prior notice. However, fully paid or deposited guests will be protected, except for fuel surcharges, taxes, fees, port expenses, other surcharges and changes to deposit, payment and cancellation terms/conditions which are subject to change without notice. Promotional fares are not applicable to book into the group.

- **Single Occupancy:** Single occupancy is available at 200% of the total fare (including non-commissionable).
- **Third/Fourth Guests:** Triple and Quad rates are available on request and accommodations are subject to availability.
- **Non-Commissionable Charges:** \$89.00 per guest (subject to change)
- **Gratuities:** \$41.97 per guest Standard Cabins-(\$13.99 per day), \$47.97 per guest Suites (\$15.99 per day) (subject to change), to cover the dining room team service, alternative dining service and room steward. Those who choose not to pre-pay gratuities will have them applied to their Sail & Sign account onboard.
  - Groups of 250 cabins or more must prepay gratuities.
- **Commission:** Your group is commissionable at 15% on the cruise rate (Subject to change)

# COMPLIMENTARY POLICIES & CONCESSIONS

## Complimentary Berths

Based on two full fare guests per cabin, your group will earn one tour conductor credit for every 15 full fare guests to sail. These guests are responsible for the miscellaneous fees of \$89.00 (subject to change), any applicable air add-ons and taxes, fees, and port expenses.

## Concessions

4 Points – Please refer to separate cover for special Group Fun Points and Flexi-Pricing.

# PAYMENT & CANCELLATION TERMS

## Deposits

- \$25.00 per person initial deposit due 30 days after the space is held (Full per person deposit required in order to hold suites and restricted to berth categories)
- \$50.00 per person second deposit – 240 days prior to sailing (Includes initial deposit)
- Full per person deposit – 180 days prior to sailing
- 50% of total charges due at 120 days prior to sailing
- Final payment due at 75 days prior to sail date for 2/3/4/5 day sailings and 90 days prior to sail date for 6 + day sailings.

\*Full per person deposits are required in order to secure a stateroom.

## Attrition Schedule

In the event of full cancellation, the charges shown below will apply on 100% of the cabins held at the time of cancellation.

- From 240 - 181 days prior to sailing – Up to 25% of the original cabin block may be released without penalties. Space released in excess of 25% will be assessed a penalty of \$100 per cabin.
- From 180 - 121 days prior to sailing – Up to 10% of the original cabin block may be released without penalties. Space released in excess of 10% will be assessed a penalty of \$150 per cabin.
- From 120 - 61 days prior to sailing – Up to 10% of the original cabin block may be released without penalties. Space released in excess of 10% will be penalized the full per person deposit.
- From 60 - 30 days prior to sailing – 50% of the fare or the full per person deposit will be penalized (whichever is greater).
- 29 days or less – 100% of the total fare

\*Total Fare is defined as Cruise Fare, Air Supplement, and Transfer services.

# MEETING SPACE & VENUES

Whether you're planning a regional or global incentive, conference, meeting, or a new product launch - Carnival is the perfect choice for your next event. Our Charters, Meetings, and Incentives team will assist you with planning an amazing program and recommend the right ship for you, based on your requirements. We also offer extensive options to help customize your program to meet all of your needs, as well as your budget.

- Operations Account Executive to assist you in planning your on board events and an onboard facilitator
- A variety of appealing meeting rooms where you can host functions, general sessions, or even an impressive awards ceremony
- Flexible valued-added amenity program
- Audio and visual equipment offered on all ships at a nominal fee\*
- Cell phone, WiFi network, and fax service is available at a nominal fee\*

# GROUP SHORE EXCURSIONS

You already know that there are tons of fun things waiting for you and your group aboard a Carnival cruise. But have you thought about plans for your group's visits to our beautiful ports? Each group is unique and special, so why not select special shore excursions just for them? From relaxing to exhilarating, whether your group is big or small, Carnival can accommodate all those who are involved. We'd be glad help you book shore excursions that are perfect for everyone in your group. Tell us what you'd like to do when you're ashore, and we'll plan some fun, just for you.

# YES, IT'S INCLUDED!

On your Carnival cruise vacation you'll enjoy delicious food, exciting nightlife and day life too, spectacular entertainment, comfy accommodations, 24-hour room service, a whole range of activities just for kids and even places to relax and do nothing if you want to – all on the way to a different port and new adventure each day! And the best part, just about everything is included. This much fun has never been so affordable.

## COMFY STATEROOMS

Vacation's the perfect time to do things your way and Carnival has a special stateroom to match! Big, fun families or relaxation enthusiasts alike can cruise with customized staterooms that put their unique preferences front-and-center. And, with all of Carnival's perks in every room, you are in for a comfy relaxing stay!



### FOOD & DRINK

- ✓ Delicious freshly prepared food in our main restaurants
- ✓ Casual dining at the Lido restaurant, from fresh sandwiches in the deli to our delicious salad bar and much more
- ✓ Convenient 24-hour room service
- ✓ Lemonade, coffee, tea, water
- ✓ Unlimited pizza, salad and ice cream 24/7
- ✓ Spa Carnival® menu offering healthy selections low in calories, fat, sodium and cholesterol

### STATEROOM AMENITIES/SERVICES

- ✓ Carnival's Comfort Collection® bedding, robes and bath linens
- ✓ Evening turn-down service
- ✓ Toiletries and amenities
- ✓ Personalized stateroom service
- ✓ Movies and international TV

### ONBOARD ACTIVITIES DAY & NIGHT

- ✓ Serenity Adult-Only Retreat™
- ✓ Clubs, bars and lounges including karaoke, dance lessons and more
- ✓ Spectacular stage shows
- ✓ Live music
- ✓ Comedy acts
- ✓ Fitness center and outdoor jogging track
- ✓ Pools including kids wading pool and whirlpool/hot tubs
- ✓ Carnival WaterWorks™
- ✓ Mini golf, basketball, volleyball and dodgeball court ping-pong, pool and foosball
- ✓ Library
- ✓ Carnival's Dive-in Theater
- ✓ Poolside activities and entertainment

### YOUTH PROGRAMS

- ✓ Camp Carnival® or Camp Ocean™ for ages 2-11
- ✓ Circle "C"® for ages 12-14
- ✓ Club O2® for ages 15-17

- ✓ Convenient 24-hour room service
- ✓ Personalized stateroom service
- ✓ Soft, cozy linens (Carnival Comfort Collection®)
- ✓ Nightly turndown service
- ✓ Plenty of closet and drawer space
- ✓ Private bathroom and shower
- ✓ Television
- ✓ Individual climate control
- ✓ Telephone
- ✓ Personal safe for valuables

- **Suites:** Get all the comforts of home and more, with absolutely none of the hassles. In your spacious suite with its own balcony, there's plenty of room to put your feet up and relax. And, since your suite gives you VIP status, you're the priority when it comes to getting on and off the ship, plus you'll have access to exclusive amenities, making this the ultimate way to cruise.
- **Balcony Staterooms:** With a balcony stateroom, you're only steps away from your own personal outdoor oasis. Designed for maximum sea breeze and the most stunning views.
- **Ocean View Staterooms:** All the comfort you can expect from our staterooms, with the added luxury of a spectacular ocean view. From sunrise to sunset, you can gaze out the window and enjoy vistas you simply won't find anywhere on land.
- **Interior Staterooms:** The most affordable way to experience all the excitement without cutting corners on comfort. Full private bathroom, complimentary 24-hour room service and our famous comfy linens make this the perfect spot to curl up after a long day's fun.

Modified and accessible staterooms are available on all Carnival ships. For additional information, please contact [specialneeds@carnival.com](mailto:specialneeds@carnival.com) or call us at 800.438.6744 ext. 70025. Stateroom category, configuration, and amenities may vary by ship. Please check the ship specific deck plan or contact us for detailed stateroom descriptions before booking.

# EXCITING NIGHTLIFE

The ship never feels bigger or more exciting than when you're choosing where to go out at night. From fun apothecary-style mixology and a laugh-filled sing-along, to laid-back Caribbean vibes or south-of-the-border flavors and beats, it's not a question of 'where will we go', but 'how will we fit it all in?'



## ROLL WITH IT

Ready to give Lady Luck a whirl? Whether it's blackjack, poker, craps, roulette, bingo, slot machines or tournaments – be sure to pack your competitive streak because your chance to win big sails along with you at a **Carnival Casino**.\*

## GET THIS PARTY STARTED

Nobody can get the party started like a great DJ and that's why we've brought **DJ IRIE** in the mix to train our DJs with the spinning skills and party-ready personalities to guarantee your nightlife on board Carnival is better than ever! The music may even move you to dance the night away in **Liquid Nightclub**™ or channel your inner rock star or pop diva and perform at Karaoke Superstar or sing along to your favorites in the Piano Bar!

## ISLAND VIBES

On the Promenade deck, sample Caribbean fare at the **RedFrog Pub**™\*, and get into the island state of mind. Enjoy some sweet tunes from live musicians and sip our tasty signature private-label brew, **ThirstyFrog@Red**™\*. Kick back and feel the island vibe come to life – you'll be a local here before you know it! Or dance over to the **Havana Bar** for a taste of old Cuba complete with handcrafted cocktails. And, for some poolside FUN, join us at the **RedFrog Rum Bar**™ and the **BlueIguana Tequila Bar**™.

## BAR NONE

At **Alchemy Bar**™, let our mixologists prescribe you elixirs or create your own custom concoction. Or, if you're into sports, get yourself to a **Sports Bar** – grab a drink and watch your team win live on big screens. And to unwind, visit **The Library Bar**, where you can pour yourself a glass of wine and enjoy quiet conversation, a board game or a good book.

## NIGHT...OR DAY AT THE MOVIES

Step into **IMAX® Theatre**\* at sea and experience blockbusters, hit films and IMAX shorts on an amazing 3-deck high screen! Meet up at Thrill **5D Theater**™\* for an exciting jump-off-the-screen, 5D experience.

## LET'S PLAY

Team up with your friends or family to win great prizes playing Hasbro, The Game Show. And for players of all ages, the Video Arcade\* boasts a huge array of video arcade games – challenge your friends to a game or see if you can beat the top score.

# EDGE OF YOUR SEAT ENTERTAINMENT

## WE'LL SHOW YOU AMAZING

Have the time of your life at one of our **Playlist Productions**™, where the tunes you know and love come to life on stage with a full-blown musical production. Or be thrilled by the amazing performances you'll experience at any of our Stage Shows.

## LAUGH OUT LOUD FUNNY

There's chuckle-funny, then there's laughing-so-hard-you-can-barely-breathe funny. Whether you join us early for family fun or stay late for more adult humor, at The **Punchliner Comedy Club** you'll be gasping for air.

## YOU'VE GOT LOADS OF FUN IN STORE

There's more than you would expect at our **Fun Shops**™ – offering top brands in watches, jewelry, beauty products, fine spirits, unique Carnival souvenirs and much more. They're the place to go for that special something to take home.

Shipboard features vary per ship, please contact us for details.\*Not included in cruise fare.

# DELICIOUS DINING OPTIONS

Whatever you pack, make sure to bring your appetite. Because here's a fact: you absolutely will not go hungry on a Carnival cruise! You'll know it the minute you set eyes on any of our fantastic menus. From delicious meals with award winning service in our elegant, full service restaurants to tasty bistro-style fare of made-to-order burgers, burritos, pizza and more... wherever your taste buds take you there's something delightful that everyone will enjoy!



## BEST WAIT STAFF AT SEA

Join us in one of our lively **Dining Rooms** for a three-course experience that's filling, but never stuffy – where you are just as likely to get up and dance with our fabulous waiters as you are to order dessert! Enjoy a rotating menu of delectable favorites, be it seafood, prime rib or one of our signature steak house specialties.

## TASTES YOU'LL SAVOR

Turn your vacation in the direction of delicious and reserve a table for an unforgettable evening at the **Steakhouse\*** featuring appetizers, mouthwatering premium cuts of beef, seafood and an extensive wine list. Or treat your taste buds to the experience of a lifetime, hosted by one of our master chefs in a multi-course, private dinner at **The Chef's Table\***.

## CASUAL DINING WITH A VIEW

Like your meals low-key as well as flavorful? There's endless options on the **Lido Deck** for breakfast, lunch and dinner – all surrounded by beautiful ocean views! Cast your net at **Seafood Shack\***, our New-England-style eatery where you can enjoy a great meal while taking it all in. Or satisfy your craving at **Mongolian Wok, Chef's Choice, Salad Bar, Carnival Deli, Sweet Spot** and more! With plenty of indoor and outdoor seating and food options for everyone, you can enjoy your personal favorites in the company of family and friends!

## BUON APPETITO

Say "arrivederci" to ordinary and "ciao" to an exciting dining experience at the restaurant that pays homage to our unique heritage. Italian-American dishes inspired by the recipes from our Italian captains' and officers' childhoods are served up family-style at **Cucina del Capitano®\***. Come for lunch, too, and enjoy the **Captain's Pasta Bar** for cooked-to-order delights.



## TASTE OF THE NATIONS

Add some Asian flavors to your vacation at **Ji Ji Asian Kitchen®\*** where both enticing dishes and traditions are shared. **Bonsai Sushi\*** has more than just sushi with an affordable menu of fresh, delicious catches, soups, sake and desserts. Mexican cantina? We have it! **BlueIguana Cantina™** features made to order tacos and burritos with all the yummy extras.

## GRILLIN' AND CHILLIN'

At **Guy's Burger Joint** take a big juicy bite out of the best burger at sea, brought to you by none other than best-selling author, restaurateur and celebrity chef Guy Fieri! This Barbecue Hall of Famer is also cookin' it up 'low and slow' bringing you his authentic, real-deal barbecue at the onboard open air spot, **Guy's Pig & Anchor Bar-B-Que**. For a tasty snack, make your way to **SeaDogs at SportSquare™** for an all-beef hot dog with all your favorite toppings!

## SWEET SPOT

Satisfy a sweet tooth at **Shake Spot\***, where you'll find tempting, handcrafted shakes and indulgent floats. Or make your way to **Cherry On Top\***, a well-stocked candy store great for enjoying confectionary favorites. Need a coffee fix? From the simply caffeinated to the simply sublime, nothing satisfies your coffee craving like **JavaBlue Café\***.

## ANYTIME, AROUND THE CLOCK

So you're in the mood for some good eats, but you'd rather stay in your comfy, cozy stateroom? Simply pick up the phone and order something from our tasty **24-hour room service menu**. The **Lido Deck** is also open 24/7 serving up fresh offerings whenever cravings strike, including pizza and Caesar salad at **Pizzeria del Capitano®** or **Pizza Pirate** and fan's favorite – **Swirls** – our frozen yogurt and soft serve ice cream.

Shipboard features vary per ship, please contact us for details.\*Not included in cruise fare.





## THE GREAT OUTDOORS ONBOARD

When it comes to onboard fun, one thing's for sure – you won't be short of options. And whatever great activity or event you choose, you'll enjoy a backdrop of totally amazing ocean views. So whether you want to be entertained or just kick back and relax, you won't have to look far!

## BE GOOD TO YOUR BODY

We know working out can make you feel incredible. And in our outdoor gym with panoramic ocean views, it looks incredible too! Or for total tranquility, visit our Spa – with premium therapies like hot stone massages, aromatherapy and full-body wraps, every last inch of stress will sail away.

### GET IN ON THE ACTION

**SportSquare™** puts the fun in fitness with **SkyRide®**, our exclusive bike ride in the sky and **SkyCourse™**, the ropes course challenge – 150 feet above sea level! Add dodgeball, basketball and volleyball; plus mini-golf, pool, foosball and exercise equipment – this space is an action lover's dream come true.

### MAKE YOUR OWN PERFECT SPLASH

With more than just one pool to choose from, whether you want to splash about, dip in, go for a swim or just lounge poolside – you'll find the spot you love. With a sea breeze and ocean view, it could even be hard to tear yourself away! And when you're all relaxed and ready for more fun, our many waterslides are bound to keep you entertained.

### STAY COOL!

Get cool and head over to **WaterWorks™**, Carnival's onboard waterpark. First up, there is **Twister Waterslide™** – one of the fastest, twistiest rides you'll ever find. **Speedway Splash™** features hundreds of feet of racing action. **DrainPipe™** ends with one major swirl while **PowerDrencher™** takes soaking seriously! And, the all-new **Kaleid-O-Slide™**... this raft slide – for one or two – takes speedy-good times to the next level.

### STARS LIKE YOU'VE NEVER SEEN BEFORE

At the end of the day, pull up your poolside lounge chair, or even jump in the pool itself... and watch a movie on our massive screen at Dive-In Movies. You'll enjoy the most recent blockbusters from categories like Comedy, Action & Adventure and Date Night. So make yourself comfortable, and experience the magic of watching the stars on screen, while the real ones twinkle high above you!

### MAKE IT ALL ABOUT YOU!

You know what one of our favorite things is on board? You! So head over to a worry-free, kid-free zone at our **Serenity Adult-Only Retreat™** – designed with all the necessary features to create the perfect tranquil "getaway within your getaway."



### MASSAGES\*

Come on down to our onboard spa for amazing massages – we've got everything covered. From seaweed to herbal wraps and bamboo to hot stones, there's no doubt about it – you're going to feel luxuriously indulged!

### HAIR & BEAUTY SALON\*

You might be at sea, but that doesn't mean your hair and nails won't be in top condition. Thanks to our onboard salon, you can swing by any time and be pampered to the max. We even offer teeth whitening, so you'll be looking even more gorgeous day and night.

### CLOUD 9 SPA™\*

Our thermal suites are dedicated relaxation zones – with different climates! Lounge any aches away in the dry heat of the Laconium or soak up the soothing moisture in the air of the Oriental or Aroma Steambaths – your nirvana awaits.

### SKY FITNESS AND SKY TRACK

Imagine running on a dedicated track with amazing ocean views as far as your eye can see. Or working out in an open air gym with the sea breeze cooling you down. Welcome to Sky Fitness – featuring a wide range of exercise equipment, stationary bicycles, elliptical and rowing machines, punching bags, a weight training area and a six-station Vita exercise course. And for a run in the sun and fresh sea air, SkyTrack offers an 800 foot-long padded, jogging path that takes in the entire area.

### CLOUD 9 SPA™ STATEROOMS & SUITES\*

If relaxing and retreating sounds like your kind of heaven, you can upgrade to a Spa Stateroom so you'll always be within easy reach of our spa facilities. From our thalassotherapy pool and sauna to relaxing treatments and beauty therapy.

Waterworks configurations vary per ship. Shipboard features vary per ship, please contact us for details.\*Not included in cruise fare.

## Attachment

### **Brett Littlefield**

#### **Contest and Judging**

Here's an update on what's been going on in the Contest and Judging community...

Most of you might already know that starting this past Spring 2020, the qualifying score to qualify for the International Quartet and Chorus contest is now 78, up from 76.

#### **Mid-Winter Convention 2021**

Senior Quartets will be able to qualify for Mid-winter now that all of the Fall contests have been cancelled. Should Mid-winter proceed as scheduled, we will need to provide a means for quartets to qualify. We have a well-developed plan that was created when the Spring contests were cancelled, but there was still hope for LA to happen. I don't know anything official about Mid-winter, but I'd imagine you'd all agree, it is currently looking as if this event will be cancelled as well. I spoke with Dusty Schleier a couple of days ago. He feels that a decision will be made and announced in early July. Should the announcement be that MW is going to happen, that still gives us plenty of time to spread the word about how quartets can qualify. If the decision is made to cancel MW, nothing was announced that could have the unintended consequence of encouraging groups to rehearse, in person (earlier than recommended), in order to be prepared to qualify. I will be sure to let the BOD know when the announcement comes out.

#### **Candidate Judges**

I am happy to report that all four applicants that have applied to start their 3-year journey to become Certified Judges. They have been granted Applicant status and will be invited to Applicant School. Traditionally, the invitations go out around this time, to a school to be held in Nashville the 3 days prior to Harmony U. Given our current state with COVID-19, SCJC has had to make some changes. They will hold a virtual candidate school on July 24-26 (the original dates) to cover about half of the content they would normally cover in person. There are certain activities that they feel can be done effectively this way (ie: understanding of the category and, for scoring judges, learning how to score performances) while other activities such as learning how to deliver evals, really need face to face sessions. So, there will also be an "in person" Candidate School. A few months ago, they asked the applicants to reserve Labor Day weekend with the hope of having the school concurrently occur in Orlando during the Labor Day Jamboree. This is still the plan, although it is looking more and more likely that we will need to push that back to a later date. Alternatives include Mid-Winter and next summer prior to Harmony U. At this point, they believe the candidate class will still reach certification in 2022 and believe this will be true even if our Fall contest season is cancelled. If we lose the Spring 2021 contest season, it would represent only half of the practice judging opportunities and they would need to look at adjusted timelines. This would be necessary in order to ensure the

candidates are fully trained and equipped to be fully functional at the time they are certified. Here are the Applicants representing the FWD:

Ben Porter: Contest Administrator

Will Lagos: Performance

Blair Brown: Performance (Blair moved to Florida recently and will now become a part of the Sunshine District. Meaning, we won't be responsible for her).

Candra Rice: Singing. (I believe she is about to relocate out of state so we won't be responsible for her as well).

### **Cruise Update**

I have approval from the Society of Contest and Judging Chairman to invite the same panel for the rescheduled event in 2021. Of course, there may be those whose comfort level, regarding being on a cruise, will have changed. We will want to give them the opportunity to opt out. I know of two judges so far: Marty Lovick and Clay Hine. The tricky part might be deciding this far in advance. There is so much unknown about what our world will be like 16 months from now. When the pandemic really took hold, there were some pretty anxious Judges (and significant others) about going on a cruise ship. At this time, it's hard to even know if we will be comfortable in Oct 2021.

### **2021 Contests**

As of now, there is no information available on whether or not we will have a contest next year. Typically, right after the Fall contest, all of the judges need to fill out their availability to judge the following Spring contests. I suspect we won't know anything until later this year.

This is all I have to report for now. I look forward to any questions you may have.

Respectfully submitted,

Brett Littlefield  
VP of Contest and Judging

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## 2021 Budget

Treasurer Rich Owen will continue to work on developing the budget as information is received during the coming few months. Due to the fact that Covid-19 has suspended most operations of the BHS, FWD and chapters, there is a good deal of uncertainty regarding income and expenditures. A draft budget will be presented to the FWD Board at a special budget workshop meeting on August 30, 2020.