

Board of Directors Meeting

October 8, 2021

7:00 PM

Via Zoom

Minutes

1. Call to Order

President Bill Rosica called the meeting to order at 7:08 PM. The Old Songs was played

2. Invocation was offered by Chuck Roots.

3. Secretary Jim Maass announced he had taken roll as everyone logged into the meeting and announced the following in attendance:

Board Members Present: Bill Rosica, Jim Maass, Rich Owen, Kathy Kileen, Kyle Williamson, Rich Postal, Chuck Roots, Adam Kaufman, and Craig Hughes. Absent were Rob Menaker and Brett Littlefield.

Management Team members present: David Melville, Charles Carothers, Jeremy Loper, and Kenny Rios.

Others present: John Donehow, BHS President. Past President John Krizek. Incoming Board Members for 2022 Cody Littlefield and Randy Meyer.

4. Opening Remarks and introduction of guests.

President Bill noticed Past President and the “convention honoree” John Krizek in attendance and made mention that his recognition will be again put over for another year due to convention cancellation. Bill is optimistic that the FWD will bounce back as we emerge from the pandemic. Fresno is slated to be the location for the fall 2022 convention. The spring convention location is still up in the air. Bill also mentioned that the AIC and HFI will be sponsoring an event in SoCal bringing five quartets to the area to visit several high schools and to work with the students at those schools. Signature quartet will be in SoCal in the spring for a festival working with underprivileged schools. He also reported that he had a few complaints that the FWD had cancelled the fall convention but most feedback he received was very supportive.

Bill introduced John Donehower, BHS president. John offered greetings from the Barbershop world. He complimented the district on its cancellation of the convention and keeping people safe and is hopeful that we will all soon have this pandemic behind us. He mentioned that a big issue for him over the years was that the BHS talked a lot but didn't listen so his emphasis when visiting chapters and districts is to listen. He thanked the district for this opportunity to be at our meeting. He also reached out to anyone who would like to talk...he is available...just let him

know. John Krizek asked the status of BHS and HFI lawsuit. John indicated he felt the issue would finally be resolved in the next few months. He gave no specific details.

5. Approval of the Agenda

It was moved and seconded to approve the agenda as presented. All Aye.

6. Approval of the Minutes.

The following four sets of minutes presented to the board were approved by motion and all by aye vote without any additions or corrections.

June 19, 2021 Summer Board Meeting

July 10, 2021 Special Meeting

August 4, 2021 Special Meeting

August 31, 2021 Special Meeting

7. Vice Presidents' Reports

- **Division 1 Southwest: Kathy Kileen.** She reported contacting each chapter president directly via phone, text and email and offered to have in person visits. She also has visited one chapter which has been meeting...Santa Maria...and had a great time. Kathy recommended that all DVPs meet with their chapters.
- **Division 2 Southeast: Kyle Williamson.** Again, because of COVID there is not much going on and he hasn't had time to do much outreach to the chapters so nothing to report. He wished his successor for next year all the best.
- **Division 3 Northwest: Rich Postal.** He reported that he has visited five of the 12 chapters. Most are not responding to his phone calls. Some chapters are singing in person. Most are not. He also reported that some have had to change meeting locations and encouraged them to update their website information. He also noted that a few chapters are meeting in parking lots as well.
- **Division 4 Northeast: Chuck Roots.** He reported that choruses are excited about getting back singing. He has attempted to contact his chapters, but most are not keeping in touch. A few do. There was a question regarding the Fresno chapter, and he reported they are doing well with their new director who had no BBS background but is working hard to come up to speed and the chorus is responding well to him.
- **Division 5 Arizona: Adam Kaufman.** Chapters are meeting and he has visited a few of them. He again indicated that it would be nice to be in Phoenix for next fall, but it was noted that Fresno is already booked. The possibility of a spring convention was mentioned but because baseball spring training is going on in March, a Phoenix convention at that time is not an option.

- **Contest and Judging: Brett Littlefield.** Brett was not in attendance. There was a question that was brought up regarding senior quartet qualification for midwinter and chorus qualification for International for next year. Jim Maass mentioned that there was information in a recent “Live Wire” publication. There was some discussion. David Melville will put the information on the FWD website.
- **Music and Performance: Rob Menaker.** Rob was not in attendance.

8. District Management Team.

- **Membership: Jeremy Loper.** He reported the membership number. Current active members are at 1278. FWD has 114 active quartets. He will be contacting chapter leaders and talk up membership recruitment. Kathy suggested setting up a round table discussion among the chapters regarding membership recruitment. There was some discussion on this issue. It was decided to have an initial ZOOM meeting before Thanksgiving among the chapters. Jeremy will work out the details.
- **Chorus Director Development: Scott Suwabe.** Scott was not in attendance.
- **Events: Bill Rosica.** There has been no one appointed yet to take Bryan Forbes place, so Bill is doing the job at this time. He asked for names of anyone who might be able to be appointed to this position. Bill also reported that he and David Melville are working putting all the information together for the convention manual and hope to have it ready by the spring board meeting.
- **Marketing and Public Relations: David Melville.** He highlighted some of the bullet points which are in his HOD written report. He discussed some of the challenging issue he is having with the Society website and the difficulties it presents. He reported that the FWD website was recently attacked by malware. He suggested the district purchase malware software protection and recommended a protection plan at a \$14.99 per month.

It was moved and seconded to purchase the software for malware protection at the rate of \$14.99 and month for the next three years. Motion approved by an all aye vote.

David also noted that Westunes editor Ray Rhymer will be leaving after the next issue after 20 years’ service to the district. He suggested everyone submit an article to Ray for his last issue.

- **Youth in Harmony: Kenny Rios.** Kenny added to his written report details that in SoCal AID and HFI will bring in top notch quartets this fall to work with several high schools. The event is scheduled for October 28 and 29. There will be a follow-up festival in the Spring with Signature quartet here for that event in February. A high school event festival teaching music and performing in the evening will be the format.

He also reported that this project will be expanded in the future to include other parts of the district. President Bill brought up the funding for the event which is being provided by the AIC and HFI. Bill suggested the district solicit donation from the membership and that the district will match those donations dollar for dollar up to \$5000. There was some discussion.

It was moved and seconded to have the district match donations dollar for dollar up to \$5000 for the music high school event. Motion passed by all aye.

- **Financial Development and Endowment Funds Reports: Roe Darnell.** He was not in attendance.
- **Directors Guild: Scott Suwabe.** He was not in attendance.

9. Old Business

- **Financial Review.** Treasurer Rich Owen reported for the first three quarters with a net profit just under \$55,000 so things are looking good for the district. There is about \$115,000 in the bank. Bill Rosica brought up looking at a dues rollback because of the lack of district activities yet the membership continued to pay dues. There was some discussion on the issue. It was put over to a later time.
- **Leadership Academy. Jeremy Loper and Scott Suwabe.** There was some discussion regarding doing it again via ZOOM and not in person. No action taken.
- **Community Outreach. Charles Carothers.** He mentioned that it is important to reach out and he will work with the February quartet event as well as the AIC HFI event later this month.
- **Nominating Committee. Craig Hughes.** He reported the slate of officers to be presented to the HOD at its meeting tomorrow for the election vote. There are no additional nominations from the floor.

Bill Rosica, President
Brett Littlefield, Executive Vice-President
Jim Maass, Secretary
Rich Owen, Treasurer
Kathy Kileen, Division Vice-President for Southwest
Cody Littlefield, Division Vice-President for Southeast
Chuck Roots Division, Vice-President for Northeast
Rich Postal, Division Vice-President for Northwest
Adam Kaufman, Division Vice-President for Arizona
Rob Menaker, Vice-President Music and Performance
Randy Meyer, Vice-President Contest and Judging
Craig Hughes, Immediate Past President

10. New Business

- **Changes in the Statement of Policy.** Two items were presented to the BOD for consideration and referral to the HOD for approval. The following was briefly discussed. There was a motion and second to approve the SOP proposed changes. All voted Aye.

Statement of Policy (SOP) Proposed Revisions

SECRETARY NOTE: The SOP requires that the HOD be notified 45 days prior to the HOD meeting where changes in the SOP are to be discussed and voted on. There is a provision to waive the 30 days by consensus. That means that 100% of the delegates must approve that this items below be placed on the floor for discussion and a vote. If one or more delegates object, the following two item will be put over to the March 2022 House of Delegates meeting. Section 17.3 of the SOP below.

17.3 NOTICE AND VOTING.

Proposed amendments shall be in writing and shall be mailed and/or electronically transmitted, together with notice of the meeting in the Delegate's Brochure to each Chapter Delegate 30 days prior to the meeting at which they are to be voted on.

Amendments with proper notice may be considered at any regular or special meeting of the House of Delegates at which a quorum is present and shall be adopted upon two-thirds vote of the members present.

Amendment or changes not fulfilling the above notice requirement may be placed on the HOD agenda and voted on only with the unanimous vote of all HOD members present and voting.

Item One:

Section 3.5 Receipt of Agenda Items

Agenda items for the HOD from District Delegates must be received by the District Secretary ~~45~~ **30** days prior to the HOD meeting. The chapter presidents must receive the agenda and other reports from the District Secretary not later than ~~30~~ **15** days prior to the meeting unless such item is an appeal or call for ratification of a FWD BOD action by the HOD as outlined in Article III, Section 3.6 below.

Item Two:

Sections 4.1.3, 4.1.4, 4.1.5, 4.1.6 and 4.1.7 DVP Job Descriptions

Add the following job description duties to each of the DVP Sections:

Division Vice-Presidents are required to write timely articles for the Westunes and submit to the editor 30 days prior to publication of each issue.

11. For the Good of the Order. Nothing to report

The meeting was adjourned at 9:46 PM.

Respectfully submitted.

**Jim Maass
Secretary
Far Western District**