

Far Western District Board of Directors Meeting

Minutes

October 13, 2022

Time 1:30 PM

DoubleTree Hotel

Sequoia Room

1. The meeting was called to order by President Bill Rosica with the singing of *The Old Songs* directed by Cody Littlefield at 1:38 PM.
2. Secretary Jim Maass called the roll. The following board members were present: Bill Rosica, Kenny Rios, Jim Maass, Rich Owen, Craig Hughes, Kathy Kileen, Cody Littlefield, Rich Postal, Chuck Roots, Adam Kaufman and Randy Meyers. The Music and Performance VP position is vacant. A quorum of the board was present.

Past Presidents in attendance: Craig Hughes, Gordon “Mongo” Bergthold

Management Team Members in attendance: Kenny Rios, Jeremy Loper, Bill Rosica, and David Melville.

Guests Present: Jim Clark, HFI. Don Laursden, HFI Trustee, Greg Dreyer, incoming FWD Secretary, Ray Rhymer, FWD Photographer, and other guests.

3. President Bill Rosica opened the meeting with the introduction of guests and some opening remarks. It’s been an interesting three years and we’re all glad to be back at “on site” meeting. He reported that the district is doing well and is very healthy and thanked everyone for all the hard work they have been doing.
4. Approval of the Agenda. Chapter of the Year item was added to New Business. Agenda was approved as amended.
5. Approval of minutes: Summer Board Meeting minutes August 27, 2022, were approved as presented. All Aye.
6. Treasurer’s Report. Rich Owen reviewed monies received from Harmony Foundation. He also reported the general financial position of the district is very good since there has not been much spending the past few years due to COVID. Additional financial information will be available and posted at a later date. There was also some discussion on the Endowment funds.
7. BHS and HFI Special Guests

Joe Cerutti, Society Representative, gave a brief bio to the board. This is his first visit to the FWD even though he has worked for the Society for 10 years and is happy to be here

for the weekend.

Jim Clark, Harmony Foundation, introduced Donny Rose who is now on the HFI staff and will be the regional director. Jim noted recent HFI donations to the FWD of \$8300 and to FWD chapters in the amount of \$9000 with total today this year for the district of more than \$27,000. He reported that the AIC outreach has been very successful. There have been 17 events with more than 50 schools and 5000 students involved through the program to date. He gave a brief rundown of the activities and will share more at the HOD meeting the next day. There were several questions from the board.

8. Special Business. Treasurer Rich Owen presented the 2023 Draft FWD Budget which can be found in the HOD brochure prepared for the BOD and HOD meetings. He reported that there were no corrections from what he and the board had developed at the August BOD meeting. It was moved and seconded to present the budget to the HOD for their approval. All by aye.

Rich Postal brought up expenses and the \$50 per diem meal limitation. Rich Owen and Rich Postal will head up a committee to review the policy and bring back to the BOD recommendations at the Spring 2023 meeting. Chuck Roots would also join the committee.

9. Old Business.

- a. Nominating Committee Report. Craig Hughes presented the completed slate of officers. He thanked Jim Maass and Rob Menaker for their service to the board. It was moved and seconded to present the slate of 2023 officers to the HOD at their meeting for approval the next day.

Board Position	2023
President	Kenny Rios
Executive Vice President	Adam Kaufman
Immediate Past President	Bill Rosica
Secretary	Greg Dreyer
Treasurer	Rich Owen
VP Div.1 SW	Kathy Kileen
VP Div. 2 SE	Cody Littlefield
VP Div.3 NW	Rich Postal
VP Div. 4 NE	Chuck Roots
VP Div. 5 AZ	Aaron Burleson
VP Contest and Judging	Randy Meyer
VP Music & Performance	Chris Hebert

b. Convention Venues. Bill Rosica mentioned that he's in contact with Marriot in Burbank for Spring Prelims but has not heard back. The date in March is in conflict with SAI Region 21. FWD and BHS master calendar goes out 5 years because of the need to assess judging availability. Randy said the 2023 dates is set and cannot change. It was noted that BHS allows competitors to go out of district if there is a conflict. Bill also mentioned that Hawaii is still pursuing a FWD Fall convention in the future. There was some discussion. No action.

c. Barbershop Cruise. Bill Rosica again mentioned that it would be nice to have a BBS cruise...enjoyment only...no contest or convention. There was some discussion. No action.

d. Expense Reports. See discussion under budget topic for details.

e. Show Clearance Update from Jim Maass who gave a brief summary and what needs to be done by the chapter secretary to make sure chapters shows are cleared through the Society and BMI. He asked all DVPs to relate the importance of this to the chapters.

10. New Business

Chorus of the Year Award. Adam Kaufman brought this topic up looking to recognize outstanding chapters. There was some discussion on developing a process to mention what chapters are doing and from those nominated, select a chapter of the year. There was some discussion. No action was taken.

11. Vice Presidents' Reports

Division 1 Southwest

Kathy Kileen

She updated her report which was in the HOD brochure and indicated that Santa Maria chapter will be at the convention this weekend. She also would love to visit all here chapters but receives mixed results when she reaches out to them. Some friendly...some not so much. There was some discussion on this issue.

Division 2 Southeast

Cody Littlefield

Cody said his division has five competing choruses this weekend. His goal is to push all his area choruses to get involved. Randy reminded that a chorus can sing for evaluation only and not be a part of the competition. Cody is enthusiastic in promoting barbershop singing.

Division 3 Northwest

Rich Postal

He has visited six chapters this quarter in various stages of health. Some good...some not so good.

Division 4 Northeast

Chuck Roots

Chuck reported that Covid has taken out a couple of chapters. Fresno, on the brink, is

making strides to regroup and hopefully to be back on stage next year. Four choruses from his division are competing this weekend. Smaller choruses are still hanging on making music.

Division 5 Arizona

Adam Kaufman

Adam reported that only one chapter from his division is here this weekend. He is promoting...”Barbershop Is Fun”. He hopes people use the hash tag on multimedia to direct barbershoppers to his promotion page. He also mentioned he is looking forward to his new EVP position for 2023.

Contest and Judging

Randy Meyer

Randy mentioned that the contest is full of competitors and should be lots of fun. Of the 33 quartets, there will be 14 in the finals. He has enough judges to do all the evals. All the awards will be presented on Saturday night. He gave a brief rundown of the judges who will be here.

Music and Performance

Position Vacant

No Report

12. District Management Team Kenny Rios

a. Membership

Jeremy Loper

Not much change in membership. Will have a better understanding on the numbers by next spring. As of October 1st, 1318 active members in FWD. There were 1425 last year so membership is down a bit. Some chapters growing. Kenny asked Jeremy to work with him to help boost divisional contest attendance.

b. Chorus Directors Development

Scott Suwabe

No report

Kathy raised the issue. Is there something in place she can direct her chapters to for information?

c. Events

Bill Rosica

There was continued discussion on the fall contest rotation with Bakersfield, Fresno and Mesa. HI might be in the mix but will deal with that when it happens.

d. Marketing and Public Relations

David Melville

Mentioned the FWD merchandise...made to order store online. There was discussion regarding the Westunes on line and the FWD website and the need to get the information out to the members. However, David reported that the BHS email software problems need to get fixed so he can interface better with the email lists allowing a better flow of communication with the FWD members.

- e. Youth in Harmony Kenny Rios
He report will move YIH events around the district. Looking for a new chairman and area coordinators getting all for areas and then HI getting things going with BHS and HFI involved. Las Vegas in January and then on to AZ.
- f. Financial Development Roe Darnell
no report
- g. Community Outreach Charles Carothers
Kenny reported he has talked with Charles and who is continuing the outreach program

13. Bill Rosica did a round table “Good of the Order.”

14. Good of the order...board members shared some final thoughts.

15. The meeting was adjourned at 4:45PM with the singing of *Keep the Whole World Singing* directed by Joe Ceruti.

Respectfully submitted,

Jim Maass
Secretary
Far Western District

	TOTAL
Ordinary Income/Expense	
Income	
500.00 - DUES-Members	
500.10 Dues Allocations-Events	\$0.00
500.00 - DUES-Members - Other	\$40,000.00
Total 500.00 - DUES-Members	\$40,000.00
501.00 - SRING PRELIMS REV	
501.06 Photos	\$0.00
501.00 - SRING PRELIMS REV - Other	\$10,000.00
Total 501.00 - SRING PRELIMS REV	\$10,000.00
502.00 - FALL CONVENTION REV	\$20,000.00
503.00 - DIVISIONAL CONV	
503.10 - AZ	\$5,000.00
503.30 - SO CAL WEST	\$9,500.00
Total 503.00 - DIVISIONAL CONV	\$14,500.00
504.00 - WESTUNES	
504.01 - ADS	\$500.00
Total 504.00 - WESTUNES	\$500.00
505-Educational Events	
505.01 AZ Leadership Summit	\$0.00
505.02 NorCal Leadership Summit	\$0.00
505.03 SoCal Leadership Summit	\$0.00
Total 505-Educational Events	\$0.00
506.00 - OTHER	
506.05 Contest Photos	\$0.00
506.06 Miscellaneous Revenue	\$300.00
Total 506.00 - OTHER	\$300.00
510 - Donations	
510.01 - Donations Awards	\$550.00
510.03 - Donations NorCal Camp	\$6,000.00
510.04 - Donors Choice HF	\$20,000.00
Total 510 - Donations	\$26,550.00
520.00 - Fees	
520.01 - NorCal Youth Camp	\$9,000.00
520.04 - Leadership Academy	
520.041 - Fees Ldr Acad - AZ	\$0.00
520.043 - Fees Ldr Acad - NorCa	\$0.00
Total 520.04 - Leadership Academy	\$0.00
Total 520.00 - Fees	\$9,000.00
Total Income	\$120,850.00
Expense	
506.04 - Transfers Closed Chapt	\$0.00
601.00 - HCW/LA Expense	
709.10 - Leadership Academy	
709.11 - LA - AZ	\$0.00

709.12 - LA - SoCal Exp	\$0.00
Total 709.10 - Leadership Academy	\$0.00
Total 601.00 - HCW/LA Expense	\$0.00
601.10 - DS15 - District Spring	
Judges-Meals	\$800.00
Judges-Misc	\$350.00
Judges Travel	\$7,000.00
601.10 - DS15 - District Spring - Other	\$10,000.00
Total 601.10 - DS15 - District Spring	\$18,150.00
601.20 - AZ15 - AZ Div Exp	
Judges-Meals	\$400.00
Judges-Misc	\$250.00
Judges Travel	\$3,500.00
601.20 - AZ15 - AZ Div Exp - Other	\$7,500.00
Total 601.20 - AZ15 - AZ Div Exp	\$11,650.00
601.30 - SC15 - SoCal Div Exp	
601.30.01Judges-Travel	\$5,000.00
601.30.02 Judges-Meals	\$1,000.00
601.30.03 Judges-Misc.	\$100.00
601.30 - SC15 - SoCal Div Exp - Other	\$12,500.00
Total 601.30 - SC15 - SoCal Div Exp	\$18,600.00
602.00 - Fall Convention Exp	
602.01 - DF15 - District Fall	
602.01.01Judges-Travel	\$10,000.00
602.01.02Judges-Meals	\$1,500.00
602.01.03Judges-Misc	\$600.00
602.01 - DF15 - District Fall - Other	\$20,000.00
Total 602.01 - DF15 - District Fall	\$32,100.00
602.23 Supplies	\$300.00
Total 602.00 - Fall Convention Exp	\$32,400.00
604.00 - BD MEETING	
604.01 - TRAVEL	\$3,500.00
604.02 - MEALS	\$1,000.00
604.03 - LODGING	\$5,000.00
604.04 - BD Meeting - Supplies	\$100.00
Total 604.00 - BD MEETING	\$9,600.00
607.08 - C&J	
607.085 - C&J CATAGORY SCHOOL	\$10,000.00
Total 607.08 - C&J	\$10,000.00
607.09 - YMIH	
607.095 - AWARDS	\$0.00
607.096 - NoCal Youth Camp	\$16,000.00
607.097 Youth Festival Grants	\$1,000.00
Total 607.09 - YMIH	\$19,500.00
607.10 - EVENTS	
607.101 - SUPPLIES	\$300.00

Total 607.10 - EVENTS	\$300.00
607.12 - MKTG & PR	
607.122 - POSTAGE	\$34.20
607.123 - PROMO MATERIALS	\$250.00
607.124 - WEB EXPENSES	\$5,000.00
607.125 - Ads purchased/placed	\$0.00
708.00 - WESTUNES	\$1,000.00
Total 607.12 - MKTG & PR	<u>\$6,284.20</u>
609.00 - MISC EXP	\$122.75
609.01 - Dues Collection Fees	\$2,630.25
609.02 - Merchant Acct Fees	\$1,735.88
610.00 - INTERN. QT TRAVEL	\$2,500.00
611.00 - INTERN CH TRAVEL	\$8,500.00
622.00 - GOV'T FEES	\$200.00
700.00 - PRESIDENT	
600.00 - AWARDS	\$1,150.00
607.13 - HISTORIAN	\$500.00
607.17 - President Exp Other	\$500.00
700.03 - TRAVEL	\$1,250.00
700.05 - Pres Mid-Winter Exp	\$1,250.00
Total 700.00 - PRESIDENT	<u>\$4,650.00</u>
703.00 - EVP	
703.03 - TRVL & MEALS	\$1,250.00
703.04 - EVP Supplies	\$100.00
703.07 - EVP LODGING	\$1,250.00
703.08 - EVP Business Expenses	\$250.00
Total 703.00 - EVP	<u>\$2,850.00</u>
704.00 - DVP	
704.10 - DVP AZ	
704.13-TRAVEL	\$250.00
Total 704.10 - DVP AZ	<u>\$250.00</u>
704.20 - DVP - SO CAL East	
704.23-TRAVEL	
Total 704.20 - DVP SO CAL EAST	<u>\$250.00</u>
404.30 - DVP SO CAL WEST	
404.33 - TRAVEL	
Total 704.30 - DVP SO CSL WEST	<u>\$250.00</u>
404.40 - DVP NOR CAL WEST	
404.43 - TRAVEL	
Total 704.40 - DVP NOR CAL WEST	<u>\$250.00</u>
404.50 - DVP NOR CAL EAST	
404.53 - TRAVEL	
Total 704.40 - DVP NOR CAL WEST	<u>\$250.00</u>
Total 704.00 - DVP	<u>\$1,250.00</u>
705.00 - SECRETARY	
603.00 - INSURANCE	\$200.00

Total 705.00 - SECRETARY \$200.00

706.00 - TREASURER

706.02 - POSTAGE \$100.00

706.03 - SUPPLIES \$100.00

706.04-Subscriptions \$200.00

706.05-Training \$0.00

706.06-Travel \$250.00

Total 706.00 - TREASURER \$650.00

Total Expense \$151,765.08

Net Ordinary Income \$30,915.08

Net Income \$30,915.08