Far Western District House of Delegates Meeting

October 9, 2021 7: 00 PM Via ZOOM

Minutes

- **1. Call to Order.** The meeting was called to order at 7:06 PM by President Bill Rosica.
- **2.** The Invocation was offered by Chuck Roots.
- 3. Roll Call was taken by Secretary Jim Maass.

The following board members were in attendance: Bill Rosica, Jim Maass, Rich Owen, Kathy Kileen, Kyle Williamson, Rich Postal, Chuck Roots, Adam Kaufmann, Rob Menaker, and Craig Hughes. Brett Littlefield was absent.

The following Past Presidents were in attendance: Craig Hughes.

The following Management Team (non-voting) members were in attendance: David Melville, Scott Suwabe, Jeremy Lopez, Kenny Rios.

Guests present: John Donehower, BHS President.

Chapter Delegates from the following chapters were present:

Aloha	Greater Los Angeles	San Fernando Valley
Bakersfield	Greater Phoenix	Santa Monica
Barbary Coast	La Jolla	Santa Rosa
Brea	Las Vegas	South Bay
California Delta	Mesa	St. George
Central Arizona	Orange Quartet	Sun Cities
Davis-Vacaville	Palo Alto-Mountain View	Walnut Creek
Fremont-Hayward	San Diego	Westminster

- **4. Opening Remarks:** President Bill Rosica offered some opening remarks. He gave a brief fun down on the past tough years with COVID. Things are starting to move in the right direction, and he is looking forward to next year with many opportunities on the horizon.
- **5.** Approval of the Agenda: The agenda was approved as presented without objection.
- **6. Approval of the Minutes:** Minutes from the HOD meeting on March 13, 2021 were approved as presented without objection.
- 7. Introduction of guests: Bill introduced Society President John Donehower who gave brief remarks. He announced he would be available for attending a town hall meeting or would speak

one-on-one with anyone. He believes too much talking and not enough listening, so he's available to listen. He expressed interest in what the HOD had to say. There was a question presented: What is the status of Pasadena? There is no official decision yet. The venue holds 1500 and there will be mandated mask and vaccination requirements. He says... "Stay tuned."

HFI Representative Jim Clark was not able to attend the meeting. Although vaccinated, he has contracted COVID...a mild case...and is doing well. Everyone wishes him a speedy recovery.

8. Chapter Eternal. Secretary Jim Maass read the names of FWD members who passed away this past year. Current FWD Champs, Vocalocity performed Irish Blessing (via tape recording).

Allen	Smith	Inland Empire, CA		
James	Clark	Sun Cities, AZ		
Guy	Lane	Frank Thorne - D		
Joseph	Salz	Greater Phoenix, AZ	Sun Cities, AZ	
Ronald	Bass	Bay Area, CA		
Ron	Russell	Central California		
David	Tague	Mesa, AZ	Sun Cities, AZ	
Timothy	McDonough	Frank Thorne		
Howard	Korman	Frank Thorne - D		
Fraser	Brown	Salt River Valley, AZ	Greater Phoenix	
Norman	Landweer	Frank Thorne		
Gene	Clements	Greater Los Angeles		
Raymond	Baker	Central California		
Robert	Bernstein	California Delta	Placerville, CA	
Keith	Eckhardt	Monterey Peninsula	Placerville, CA	
Michael	Elbert	Central Arizona	Tucson, AZ	
Glen	Mortensen	Stockton, CA		
Roland	Halvorson	Mesa, AZ		
Richard	Martinez	Greater Los Angeles	South Bay, CA	Orange Quartet
Gene	Rague	Frank Thorne - D		
Gaylord	Spence	Frank Thorne		
Robert	Platzer	Crescenta Valley, CA	South Bay, CA	San Fernando Valley
James	Gallagher	South Bay, CA		
Jan	Tavares	Ventura, CA	Santa Clarita, CA	San Fernando Valley
Walter	Noon	Inland Empire, CA		
Gary Steven	Smith	Inland Empire, CA		
George	Crosby	SaddleBrooke, AZ	Tucson, AZ	
Richard	Clark	Crescenta Valley, CA		
Enos	Cooperider	Sun Cities, AZ		
Miller	Keplinger	Stockton, CA		
William	Curtis	Soundwaves of Hawaii		
Steve	Evans	Central California		
John	Johns	Inland Empire, CA		
Daniel	Place	Greater Los Angeles		

Evert Gerritsen Conejo Valley, CA Palomar Pacific,

Henry Gomez San Francisco, CA

Robert Hibbs Marin,

Thomas Aumock Bay Area, CA Walnut Creek, CA

Gary Sommerville Mesa

9. Vice Presidents Reports

• **Division 1 Southwest. Kathy Kileen.** She thanked all the guys in the chapters she represents for being present at the HOD meeting. She has visited one chorus and hopes to visit more soon.

- **Division 2, Southeast. Kyle Williamson.** He welcomed all the chapters to the HOD, and he thanked everyone during his time on the board and wished his successor well.
- **Division 3, Northwest. Rich Postal.** He has visited five chapters and knows there are issues with meeting halls and encouraged the chapters to update websites and the BHS website with their current meeting location. Some of the chapters are meeting in parking lots and a few are getting ready for shows. Things seem to be getting back to normal.
- **Division 4, Northeast. Chuck Roots.** He said he is just echoing the previous reports. Most of his chapters are getting up and running and a few are struggling. Others are growing. He encouraged everyone to keep in touch with each other.
- **Division 5, Arizona. Adam Kaufman.** He announced the death of Gary Summerville of Mesa a few weeks ago. (Note: The name was not yet in the BHS data base and was not available for announcing during the reading of the Chapter Eternal earlier in the meeting.) Adam also said things are progressing in the various AZ chapters.
- Contest and Judging. Brett Littlefiled. Brett was not in attendance. Randy Meyer, C&J VP elect was in attendance and shared some information with the HOD. He indicated that Midwinter information for Pasadena will be coming out shortly. There is information on the FWD website regarding participant qualification. Also, there is information on how choruses may qualify for International for next year.
- Music and Performance. Rob Menaker. He reported to the HOD two outreach events coming up. Oct. 28-29 in SoCal AIC HFI will host five quartets in a high school outreach with 15 schools participating. There will be classes and assemblies. FWD has a matching funding program asking for donations and FWD will match up to \$5000. Bill Rosica announced to watch for details. COVID protocols will be in place for the event.

The second event will be on Feb. 5th next year. This is an all-day event with quartets available to instruct students with an evening performance scheduled. They are expecting a few hundred students participating in the event. Current BHS champ

Signature, will be he featured instructional quartet.

There was some discussion.

10. District Management Team.

- Membership. Jeremy Loper. He corrected the numbers reported at the previous board meeting the day before. There are currently 1385 active members in the FWD. There have been 158 new members added. He cautioned that some of those may be guys coming from other districts. He also announced that he will be putting together a membership ZOOM meeting later in October or early November...a round table membership discussion. He hopes this develops into a quarterly meeting.
- Chorus Directors Development. Scott Suwabe. He is still working on getting the directors list together. Looking to February for a Directors' Guild meeting and is hoping it to be an "in person" live meeting maybe also using ZOOM too. Look for an announcement from Scott, soon.
- Events. Bill Rosica. Since there has been no replacement yet for Bryan Forbes, Bill has assumed the duties. He asked for suggestions for a good replacement.
 - i. Convention Manual. It is being updated and all the moving parts put together. Currently there are three different manuals being combined. The goal is to complete the project by this spring with a draft for everyone to review.
 - ii. Hawaii bid for Fall 2023 Convention. Bill Rosica. He announced that details for a bid for a possible Hawaii convention are being put together. Rick Wagner, Sounds of Aloha President, was in attendance and gave some details on what the chapter is doing to put together information. There was some discussion on the issue with some of the guys giving Rick some information to pursue.
- Marketing and Public Relations. David Melville. David thanked Don Shiveley for his assistance on the virtual suite for the midwinter convention and then the update for the summer convention. He hopes to be able to incorporate much of this information onto the FWD website. He also announced that he does not have the ability to download chapter information from BHS website to FWD website, so chapters need to contact him directly with any updated information. Ray Rhymer is retiring as Westunes editor after 20 years. David will be taking over the duties as editor and Ray will stay on to assist.
- Youth in Harmony. Kenny Rios. He mentioned that the district has been divided into geographic sections for the purpose of youth outreach referencing the AIC HFI outreach events this fall and next spring and that other geographic areas would be in the loop for futures outreach events.

- Financial Development. Roe Darnell. Roe was not in attendance.
- Endowment Funds. Roe Darnell. Roe was not in attendance.
- Donor's Choice Update. Roe Darnell. Roe was not in attendance.

11. Old Business

- **Financial Update. Rich Owen.** He gave a brief report about the financial situation of the district. The district is in good shape. The Financial Report is attached to these minutes. As we move on from COVID, things are looking good for 2022 but he cautioned everyone need to be vigilant in planning.
- Approval of the FWD 2022 Budget. Rich Owen. Rich referenced the proposed budget which is in the HOD document posted to the FWD website. The proposed budget shows a negative balance of \$4800 but he felt that was not that big and while watching the spending it should balance out by the end of the year. There was some discussion.

It was moved and seconded to approve the 2022 budget as presented. All voted Aye. Motion adopted.

- Leadership Academy. Jeremy Loper/Scott Suwabe. Whether to hold in person or virtual LA events is still being discussed. There was some discussion and by consensus, it was recommended that it should continue as a ZOOM meeting.
- Community Outreach. Charles Carothers. Charles was not in attendance.
- Nominating Committee. Craig Hughes. Craig announced the slate of officers. He thanked Nick Papageorge and Kyle Williamson for their service as they leave the board. There were no nominations from the floor. See officers listed in the installation presentation below.
- Election of Officer.

It was moved and seconded to elect the slate by acclamation. All voted Aye. Motion passed.

Society President John Donehower installed the new officers.

It is an honor to be with you this evening as the President of the Barbershop Harmony Society and to act as the presiding officer to install the 2022 board of directors for the Far Western District. I'm going to keep this very short and sweet as I know this has already been a long evening.

We gather here tonight to install and honor your new officers. And we do this as an extended family – a barbershop family - in harmony. It was harmony that first brought us together. It was the sound of our voices, raised in song, that first attracted us to this wonderful hobby. As they say, we joined for the music - and stayed for the people and the camaraderie built by working together to achieve a shared goal, the community we've built together – that keeps us coming back week after week.

The last two years have been challenging and I want to thank leaders past, current, and future, for making the safety of our family priority #1. You planned and made the difficult decisions. It hasn't been easy. Thank you for all you have done!

I am confident that a bright future is right around the corner and that, very soon, our world will once again be filled with harmony. I am grateful for people like you and am in awe of anyone who, when times are tough, still raises their hand, and says, I VOLUNTEER! HOW CAN I HELP?

My friends, we are all in this together. Let's go!

It is my honor to present to you, your 2022 leadership team...

Bill Rosica President

Brett Littlefield Executive Vice-President

Jim Maass Secretary

Rich Owen Treasurer

Kathy Kileen Division Vice-President for Southwest

Cody Littlefield Division Vice-President for Southeast

Chuck Roots Division Vice-President for Northeast

Rich Postal Division Vice-President for Northwest

Adam Kaufman Division Vice-President for Arizona

Rob Menaker Vice-President Music and Performance

Randy Meyer Vice-President Contests and Judging

Craig Hughes Immediate Past President

Without further ado, I hereby declare each of you to be duly installed as officers of the Far Western District of the Society for the Preservation and Encouragement of Barbershop Quartet Singing in America, Incorporated, for the year 2022.

My friends, congratulations!

12. New Business.

Changes in Statement of Policy.

Item One:

Section 3.5 Receipt of Agenda Items

Agenda items for the HOD from District Delegates must be received by the District Secretary 45 30 days prior to the HOD meeting. The chapter presidents must receive the agenda and other reports from the District Secretary not later than 30 15 days prior to the meeting unless such item is an appeal or call for ratification of a FWD BOD action by the HOD as outlined in Article III, Section 3.6 below.

Item Two:

Sections 4.1.3, 4.1.4, 4.1.5, 4.1.6 and 4.1.7 DVP Job Descriptions

Add the following job description duties to each of the DVP Sections: Division Vice-Presidents are required to write timely articles for the Westunes and submit to the editor 30 days prior to publication of each issue.

There was no objection to waive the 30-day notice requirement. It was then moved and seconded to adopt the proposed two SOP changes. Motion Passed.

- **13.** For the Good of the Order. There was some sharing.
- 14. Keep the Whole World Singing was played.
- 15. Meeting was adjourned at 9:21 PM

Respectfully submitted,

Jim Maass Secretary Far Western District

	2022 Budge
inary Income/Expense	
Income	
500.00 - DUES-Members	
500.10 Dues Allocations-Events	0.
500.00 - DUES-Members - Other	60000
Total 500.00 - DUES-Members	60000
501.00 - SRING PRELIMS REV	0.
501.06 Photos	0.
501.00 - SRING PRELIMS REV - Other	15000
Total 501.00 - SRING PRELIMS REV	15000
502.00 - FALL CONVENTION REV	25000
503.00 - DIVISIONAL CONV	0.
503.10 - AZ	6000
503.50 - NORCAL	10000
Total 503.00 - DIVISIONAL CONV	16000
504.00 - WESTUNES	0.
504.01 - ADS	0.
Total 504.00 - WESTUNES	0.
505-Educational Events	0.
505.01 AZ Leadership Summit	0.
505.02 NorCal Leadership Summit	0.
505.03 SoCal Leadership Summit	0.
Total 505-Educational Events	0.
506.00 - OTHER	0.
506.05 Contest Photos	0.
506.06 Miscellaneous Revenue	0.
Total 506.00 - OTHER	0.
510 - Donations	0.
510.01 - Donations Awards	0.
510.03 - Donations NorCal Camp	6000
510.04 - Donors Choice HF/BHS	15000
Total 510 - Donations	21000
520.00 - Fees	0.
520.01 - NorCal Youth Camp	6000
520.04 - Leadership Academy	0.
520.041 - Fees Ldr Acad - AZ	0.
520.042 - Fees Ldr Acad - SoCal	0.
520.043 - Fees Ldr Acad - NorCa	0.
Total 520.04 - Leadership Academy	0.
Total 520.00 - Fees	6000
Total Income	143000
Expense	0
601.00 - HCW/LA Expense	0
709.10 - Leadership Academy	0.
709.11 - LA - AZ	0

709.12 - LA - SoCal Exp	0.00
709.13 - LA - NorCal Exp	0.00
Total 709.10 - Leadership Academy	0.00
Total 601.00 - HCW/LA Expense	0.00
601.10 - DS15 - District Spring	0.00
Judges-Meals	550.00
Judges-Misc	550.00
Judges Travel	5500.00
601.10 - DS15 - District Spring - Other	15000.00
Total 601.10 - DS15 - District Spring	21600.00
601.20 - AZ15 - AZ Div Exp	0.00
Judges-Meals	500.00
Judges-Misc	250.00
Judges Travel	2500.00
601.20 - AZ15 - AZ Div Exp - Other	6500.00
Total 601.20 - AZ15 - AZ Div Exp	9750.00
601.50 - NC15 - NorCal Div Exp	0.00
601.50.01Judges-Travel	4000.00
601.50.02 Judges-Meals	400.00
601.50.03 Judges-Misc.	400.00
601.50 - NC15 - NorCal Div Exp - Other	10000.00
Total 601.50 - NC15 - NorCal Div Exp	14800.00
602.00 - Fall Convention Exp	0.00
602.01 - DF15 - District Fall	0.00
602.01.01Judges-Travel	5500.00
602.01.02Judges-Meals	550.00
602.01.03Judges-Misc	550.00
602.01 - DF15 - District Fall - Other	20000.00
Total 602.01 - DF15 - District Fall	26600.00
602.23 Supplies	500.00
Total 602.00 - Fall Convention Exp	27100.00
604.00 - BD MEETING	0.00
604.01 - TRAVEL	5500.00
604.02 - MEALS	2000.00
604.03 - LODGING	6500.00
604.04 - BD Meeting - Supplies	0.00
Total 604.00 - BD MEETING	14000.00
607.1 - Director Development	500.00
Total 607.01 Director Development	500.00
607.08 - C&J	0.00
607.085 - C&J CAT SCH	1500.00
Total 607.08 - C&J	1500.00
607.09 - YMIH	0.00
607.095 - AWARDS	500.00
607.096 - NoCal Youth Camp	20000.00
607.097 Youth Festival Grants	500.00

Total 607.09 - YMIH	21000.00
607.10 - EVENTS	0.00
607.101 - SUPPLIES	600.00
Total 607.10 - EVENTS	600.00
607.12 - MKTG & PR	0.00
607.122 - POSTAGE	34.20
607.123 - PROMO MATERIALS	3249.00
607.124 - WEB EXPENSES	4000.00
607.125 - Ads purchased/placed	1950.00
708.00 - WESTUNES	1909.00
Total 607.12 - MKTG & PR	11142.20
609.00 - MISC EXP	0.00
609.01 - Dues Collection Fees	2000.00
609.02 - Merchant Acct Fees	600.00
610.00 - INTERN. QT TRAVEL	3500.00
611.00 - INTERN CH TRAVEL	8000.00
622.00 - GOV'T FEES	150.00
700.00 - PRESIDENT	0.00
600.00 - AWARDS	500.00
607.13 - HISTORIAN	1000.00
607.17 - President Exp Other	500.00
700.03 - TRAVEL	1000.00
700.04 - INTERNATIONAL EXPENSE	2000.00
700.05 - Pres Mid-Winter Exp	0.00
Total 700.00 - PRESIDENT	5000.00
703.00 - EVP	0.00
703.03 - TRVL & MEALS	1000.00
703.04 - EVP Supplies	100.00
703.05 - EVP International Exp	2000.00
703.06 - EVP Mid-Winter Exp	0.00
703.08 - EVP Business Expenses	100.00
Total 703.00 - EVP	3200.00
704.00 - DVP	0.00
704.10 - DVP AZ	0.00
704.13-TRAVEL	500.00
Total 704.10 - DVP AZ	500.00
704.20 - DVP SoCal East	0.00
704.23-TRAVEL	500.00
Total 704.20 - DVP SoCal East	500.00
704.30 - DVP SoCal West	0.00
704.33-TRAVEL	500.00
Total 704.30 - DVP SoCal West	500.00
704.40 - DVP NorCal West	0.00
704.43-TRAVEL	500.00
Total 704.40 - DVP NorCal West	500.00
704.50 - DVP NorCal East	0.00

704.53-TRAVEL	500.00
Total 704.50 - DVP NorCal East	500.00
Total 704.00 - DVP	2500.00
705.00 - SECRETARY	0.00
705.02 - Postage	100.00
705.03 - Supplies	100.00
603.00 - INSURANCE	180.00
Total 705.00 - SECRETARY	380.00
706.00 - TREASURER	0.00
706.02 - POSTAGE	100.00
706.03 - SUPPLIES	75.00
706.04-Subscriptions	200.00
706.05-Training	150.00
706.06-Travel	0.00
Total 706.00 - TREASURER	525.00
Total Expense	147847.20
t Ordinary Income	4847.20
	4847.20

FWD Profit & Loss by Class January through September 2021

	1,000 94	
		5.130.01
0.00		0.00
0.00 180.00		0.00
0.00 180.00		0.00
	,	7
0.00 437.35		0.00
0.00 51.99		0.00
0.00 184.90		0.00
0.00 200.46		0.00
113.00		0.00
		0.00
		0.00
0.00		0.00
0.00		0.00
0.00		5,130.01
0.00		119.61
0.00		3,150.33
0.00 0.00		583.04
0.00 0.00		1,277.03
0.00		0.00
0.00 53,972.36		0.00
0.00 23,005.47		0.00
0.00 165.00		0.00
0.00 22,840.47		0.00
510.03 - Donations NorCal Camp (510.03 - Donations NorCal Youth Harmony Camp) 0.00 0.00		0.00
0.00 30,966.89		0.00
0.00 30,966.89		0.00
0.00		0.00
DF - Fall FWD-Operations FW	181	FWD BOD Meetings

FWD Balance Sheet

	As of September 30, 2021	Sep 30, 21
ASSETS		
Curr	ent Assets	
	Checking/Savings	
	FWD-CHECKING (CHECKING-B of A)	114,986.80
	Total Checking/Savings	114,986.80
Tota	Current Assets	114,986.80
Othe	r Assets	
	Security Deposits Asset (Deposits and other returnable funds held by other entities)	8,758.00
	Other Assets	8,758.00
TOTAL A	SSETS	123,744.80
LIABILIT	ES & EQUITY	
Liab	lities	
	Current Liabilities	
	Credit Cards	
	Mastercard-Bank of America (5474-1517-1670-6673)	99.00
	Total Credit Cards	99.00
	Other Current Liabilities	
	449.00 - Quartet travel (449.00 TRVL QUARTET)	3,008.94
	450.00 - Chorus travel (450.00 TRVL CHORUS)	6,636.00
	Total Other Current Liabilities	9,644.94
	Total Current Liabilities	9,743.94
Tota	Liabilities	9,743.94
Equi	ty	
	446.00 - Youth Ed (446.00 - YOUTH EDUCATION FUND)	2,471.25
	447.00 - NOR CAL YOUTH CAMP (447.00 - NOR CAL YOUTH CAMP)	13,996.19
	451.00 - Surplus 12/31/2010 (451.00 RETAINED EARNI)	62,453.1
	Retained Earnings (Undistributed earnings of the corporation)	-16,800.25
	Net Income	51,880.56
1	Equity	114,000.86
TOTAL L	ABILITIES & EQUITY	123,744.80