

**FAR WESTERN DISTRICT
HOUSE OF DELEGATES ORDER OF BUSINESS**

DoubleTree Hotel – Meeting Room
2233 Ventura St, Fresno, CA 93721
October 12, 2018 – 1:30 PM (Friday)

Minutes of HOD Meeting

Call to order by President Craig Hughes at 1:30.

Pledge of Allegiance—Led by Gordon “Mongo” Bergthold

The Star Spangled Banner—Led by Nick Papageorge

The Old Songs – Led by Brett Littlefield

Chuck Roots offered the invocation

President Craig welcomed all the delegates and guests to the HOD meeting.

President Craig made the following introductions:

Past Presidents

2016-2017	Gordon Bergthold
2014-2015	Allan Webb
2012-2013	Russ Young
2010-2011	Bernard Priceman
2006-2007	Bill Cale
1988-1989	Chuck Hunter
1984-1985	Sam Barger

Other Dignitaries

Eric Dove—Director of Finance/CFO BHS
Bernard Priceman, Society Board Member at Large
John Miller, Society Executive Vice President Elect
Jim Clark, Western Regional Director, Harmony Foundation

District Officers

President, Craig Hughes
Executive Vice President, Bill Rosica
Secretary, Jim Maass
Treasurer, Rich Owen
Division 1 VP, Southwest, Brent Anderson
Division 2 VP, Southeast, Nick Papageorge
Division 3 VP, Northwest, Dick Whitten
Division 4 VP, Northeast, Chuck Roots
Division 5 VP, Arizona, Adam Kaufman

VP Music and Performance, Craig Ewing
 VP Contest and Judging, Brett Littlefield
 Immediate Past President, Gordon Bergthold

Roll Call – Jim Maass called the roll of the HOD voting delegates. In addition to the past presidents and the district officers listed above, the following chapters were in attendance. There was a quorum present.

Bakersfield D-005	Palo Alto-Mountain View D-022
Barbary Coast D-030	Palomar Pacific D-041
Bay Area D-026	Placerville D-009
Brea D-116	Rincon Beach D-103
California Delta D-123	Salt River Valley D-125
Central Arizona D-072	San Diego D-023
Central California D-057	San Fernando Valley D-066
Chico D-052	Santa Fe Springs D-046
Conejo Valley D-014	Santa Maria D- 028
Folsom D-098	Santa Rosa D-008
Fullerton D-056	Sedona AZ D-113
La Jolla D-117	South Bay D-012
Las Vegas D-075	Stockton D-042
Mesa D-069	Sun Cities AZ D-101
Monterey Peninsula D-049	Westminster D-110
Nevada Placer D-040	

Memorial to Departed Members

District Secretary Jim Maass read the names as FWD champs, Suit Up! sang in tribute.

Name	Chapter
James Campbell	Folsom, CA,
William Lemley	Eureka, CA
James Herrington	Stockton, CA
Robert Landes	Palomar Pacific, CA , Temecula, CA
Richard Mills	Palomar Pacific, CA
Ralph Musalo	Santa Maria, CA
Donald Bachman	Eureka, CA
David Laubscher	Palo Alto - Mountain View, CA, San Francisco Bay Cities, CA
Andrew Waits	Visalia, CA
Noel Mau	Aloha, HI
Ronald LaMar	White Mountains, AZ
John Mininger	Las Vegas, NV
Lambuth Cox	Santa Fe Springs, CA
John VanWestrienen	White Mountains, AZ, Mesa, AZ
Glenn Langdon	Marin, CA
Jimmie Eacret	Orange Quartet, Fullerton, CA
Fred Moraga	San Mateo County, CA

James Lee	San Diego, CA
Brian Harmon	Santa Fe Springs, CA
Thomas Slater	Eureka, CA
Ronald Mortimer	Fullerton, CA
J Keith Murphy	Apple Valley, CA
Donnell Miller	San Mateo County, CA
Stanley Elkjer	Marin, CA
William Edmondson	Eureka, CA
Bruce Robin	Palomar Pacific, CA
Gary Greene	Las Vegas, NV
Max Frickey	Rincon Beach, CA
Richard Remmers	Bay Area, CA
Ralph Holsinger	Eureka, CA
Robert Bird	San Francisco Bay Cities, CA
Ted Petersdorf	Visalia, CA
Joseph Corter	South Bay, CA
Nathan Smith	Eureka, CA
Henry Groves	Conejo Valley, CA
William Relf	Stockton, CA
Harry Thompson	Santa Maria, CA , San Luis Obispo, CA
W. Wilcox	Placerville, CA,
Paul Ludwig	Frank Thorne
Paul Graham	Greater Phoenix

District President Craig Hughes Remarks.

The Far Western District span from Hawaii to Arizona, Southern Utah and California to Nevada. We have the best singers, directors, volunteers and leaders. The HOD meets twice a year and is our collective opportunity to discuss and make important decisions for the FWD. And I am please to announce we have a full compliment of committee chairs for the first time in many years.

Gordon Berthold—Nominating
Roe Darnell—Financial Development
Peter Feeney—Laws and Regulations
Royce Ferguson—Chorus Director Development
Bryan Forbes—Events
Chuck Hunter Sr.—Awards
Dan Jordon—Historian
Jeremy Loper—Member Recruitment and Education
David Melville—Marketing and Public Relations
Bill Rosica—Long Range Planning
Steve Salmon—Youth in Harmony
Bruce Sellnow—Hall of Fame
Russ Young—Ethics

Approval of Agenda – It was moved, seconded and approved (MSA) to approve the agenda as presented.

Approval of Previous HOD March Minutes. It was moved and seconded that the minutes from the March 16, 2019 HOD be approved. All by Aye. Passed.

Receipt of HOD Reports – It was moved and seconded to accept the district officer reports as published in the HOD Brochure. Motion passed.

Additional Officer/Committee Reports –

Youth in Harmony—Steve Salmon gave a brief report of his duties. He also reported that he will be asking all chapters to “pass the hat” at the chapter’s first meeting in November to help him raise some fund to assist with Youth in Harmony outreach. More details will be forthcoming.

He also reported that the Lloyd Steinkamp Endowment Fund support for music camps will be having a “double match” fundraising drive. For every dollar donated an additional two dollars will be matched. Spread the word about this double match fundraiser. In response to a question, these funds are used to support local chapters and at the school level to support music programs in the schools.

Events—Bryan Forbes gave a PowerPoint presentation of the proposed dues increase and alignment of registration fees for district and divisional conventions. His report is in the Fall HOD brochure. There was general discussion and questions and answers. It was moved, seconded and passed by overwhelming voice vote with a few nay votes.

Bryan also reported the convention schedule for 2019: Spring Prelims NE/NW in Stockton CA—March 21-24. Arizona Divisional on April 12-14. SE/SW Divisional on May 10-12. Far Western District Fall Convention in Sacramento on October 10-13.

Old Business--None

New Business

District Dues Change—Having had a detailed presentation by Byron Forbes, it was moved and seconded to approve the increase of the FWD dues from \$25/year to \$45/year. Motion passed with only a few nay votes.

Changes to SOP Approved by the Board and recommend to the HOD for adoption.

Distribution of Convention Income: It was Moved, Seconded and Approved to remove section 10.1.4.1 “Distribution of Convention Income” from the District SOP and add it to the convention manual with updated distribution figures to reflect current practices.

Clarify Officer Expense Reimbursement. A motion was requested to change Section 10.4 Expense of District Officials paragraph c as follows. It was moved, seconded and approved.

Change from: Meals, when required, at a per diem amount approved by the FWD BOD. Actual expenses with receipts for meals not to exceed \$10 Breakfast, \$15 Lunch, \$25 Dinner.

Change to: Out of pocket expenses for meals may be reimbursed for daily amount no to exceed \$50. Receipts must be attached to the expense report.

Distribution of District Outreach Endowment Fund. It was moved, seconded and approved that the SOP changes to the District Outreach Endowment Fund 113.13.2 to read as follows. “The annual budget of the Far Western District may include projected grant distributions from the fund, provided that such distributions do not exceed the prior year’s net realized gain (including interest and dividends) or %5 of the Fund, whichever is the lesser amount.”

The Lloyd Steinkamp Endowment Fund, proposed section 113.13.3 was presented to the HOD. It was moved, seconded and approved.

113. 13.3. LLOYD STEINKAMP ENDOWMENT FUND FOR FWD HARMONY CAMPS

The Lloyd Steinkamp Endowment Fund for Far Western District Harmony Camps (LSEF) is established for the purpose of supporting Harmony Camps within the Far Western District.

The LSEF Fund is derived from voluntary contributions by members, chapters and friends of Harmony Camps. The Lloyd Steinkamp Endowment Fund is maintained by the Sacramento Region Community Foundation (SRCF) on behalf of the Far Western District, with proceeds from the Fund's income used to fund Harmony Camps within the District. The SRCF is a Sacramento Foundation with total funds in excess of one hundred twenty million dollars. The SRCF board of directors determines each year a percentage that can be withdrawn in any given year. In 2017, that number was four percent. In subsequent years the percent number voted on by the SRCF board will depend primarily on the growth of the overall SRCF invested funds. The SRCF board is committed to continued growth of the fund.

As a part of the larger SRCF Fund, the LSEF is structured to grow from contributions and investment growth with no withdrawals until a level of two hundred thousand dollars is reached, at which point allowable withdrawals may be made in support of the FWD Harmony Camp.

When the LSEF reaches a level of four hundred thousand dollars, the Far Western District becomes the executor of the funds and the allowable withdrawal funds are overseen and directed by the Far Western District Board of Directors.

When the LSEF fund level exceeds two hundred thousand dollars but is less than four hundred thousand dollars, the director of the FWD Harmony Camp is the executor of the LSEF withdrawal funds and may use those funds in support of the FWD Harmony Camp.

Also, when the LSEF fund level exceeds four hundred thousand dollars and the executor of the LSEF becomes the FWD Board of Directors, the allowable withdrawal funds are no longer limited to the FWD Harmony Camp. The funds are intended, but not limited, to be used for Harmony Camps throughout the Far Western District.

The LSEF was created by an agreement signed on April 1, 2015 between the president of the Far Western District, the Treasurer of the District and the coordinator of the FWD Harmony Camp and the Sacramento Region Community Foundation.

Policies of the SRCF are available from the director of the FWD Harmony Camp and the Sacramento Region Community Foundation.

Approval of the FWD Budget—Rich Owen presented the budget to the HOD. He mentioned that it was \$8000 out of balance and that the increase in dues should help mitigate that. It was moved, seconded and approved to adopt the 2019 FWD Budget.

BOB Highlights—Pres Craig took a few minutes to fill in the HOD on the FWD Board meeting held the previous day. The big issue discussed was the Everyone in Harmony to be incorporated into the by-laws this coming January. He also mentioned that Leadership Summits are scheduled for November in Northern and Southern California and in January for Arizona.

Convention at Sea. Bill Rosica briefly discussed the 2020 FWD Fall convention to be held on a Carnival Cruise Ship if there is sufficient interest. Information was handed out to the delegates. There will be a straw poll of the membership take in the next several weeks to determine interest.

Society Board Update—Bernard Priceman, Society Board Member at Large, reported the biggest thing to happen in the past years is Everyone in Harmony. He went over “who the society board is”.....two entities run the Society, Governance/Strategy and Operations (the Staff) and the Society Board of Directors made up of four officers and six at large members which server three year terms on a rotating basis—two board member terms expire each year. The board meets at least twice a year plus additional meetings as necessary. He urged all the HOD members to “go on line” to the Society website as there is a wealth of information regarding operations and governance.

Society Staff Update—Erik Dove Society CFO gave a brief bio background. He also discussed how things are generally going at the society level. He mentioned that the vision supporting Everyone in Harmony is a “choice” by each chapter. Additionally, he mentioned the mission of Everyone in Harmony is to have 1.2 million interested in Barbershop harmony in the next 10 years. This is NOT members but the general audience awareness of the artform. He also mentioned that deficit spending has been and will be happening for the next few years. This spending plan had been anticipated and has been planned for.

Harmony Foundation Update—Jim Clark said that the mission of Harmony Foundation is to enrich lives through singing. It is independent of the BHS and works with the BHS. He also wanted to clarify that Harmony INC has asked the Foundation for help to raise funds to get their directors to BHS Harmony University. So, Harmony Foundation is assisting Harmony INC to get their members to donate to HF with those funds earmarked for the Harmony INC director training program. No money donated by BHS members is going to support Harmony INC musical activities.

He also mentioned the Donor Choice program and the need to get a larger percentage of BHS members to contribute. Goal is to get 30% plus BHS members contributing something to HF. This HF will be able to go out and see major corporate donations as they look at the percentage of participation within an organization as a criteria before they will consider donating.

Again, he encouraged all who contribute to HF to donate up to 30% of their gift to their chapter(s) and/or the district. He had a stack of checks to distribute to the chapters for their amount of donor choice giving during the past six months.

Nominating Committee Report – Gordon Bergthold presented the Slate of Officers for 2019

President, Craig Hughes
Executive Vice President, Bill Rosica
Secretary, Jim Maass
Treasurer, Rich Owen
Division 1, Southwest, Brent Anderson
Division 2, Southeast, Nick Papageorge
Division 3 VP, Northwest, Dick Whitten
Division 4 VP, Northeast, Chuck Roots
Division 5 VP, Arizona, Adam Kaufman
VP Music and Performance **open**
VP Contest and Judging, Brett Littlefield
Immediate Past President, Gordon Bergthold

Election of Officers—It was moved, seconded and approved to elect the slate of officers presented by the nominating committee.

Installation of Officers—Bernard Priceman, Society Board Member at Large installed the 2019 officers.

President Craig Hughes thanked Craig Ewing for his service as Music and Performance VP.

Awards—Chuck Hunter Sr. announced that the convention honoree for the Spring will be Chris Hebert and for the fall convention, David Mellville.

Next Meeting time/location—Pres Craig announced the next meeting of the House of Delegates will be in Stockton, CA on March 22, 2019

Keep the Whole World Singing—Led by Craig Ewing

Meeting was adjourned by 3:53.